CONFLICT OF INTEREST CODE
COUNTY OF MENDOCINO

The Political Reform Act, Government Code §§81000-91015, requires each state and local government agency to adopt and promulgate a Conflict of Interest Code. The Fair Political Practices Commission has adopted a regulation, found in Title 2, California Code of Regulations, §18730, which contains the terms of a standard Conflict of Interest Code. This code can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments of the Political Reform Act. The terms of the standard Conflict of Interest Code in Title 2, California Code of Regulations, §18730 and any amendments to it duly adopted by the Fair Political Practices Commission have been incorporated by reference by Resolution of the Board of Supervisors of Mendocino County, along with attached Appendixes A through D, in which members and employees are designated and disclosure categories are set forth, and the place of filing is specified. Such terms and amendments and Appendixes shall constitute the Conflict of Interest Code of the County of Mendocino.

Designated employees shall file statements of economic interest with the agency. Upon receipt of the statements of the various designated members and employees, the designated agency shall make and retain a copy and forward the original of these statements to the place of filing as indicated on Appendix C attached.

APPENDIX A

CONFLICT OF INTEREST CODE
COUNTY OF MENDOCINO

PART I - DESIGNATED EMPLOYEES

Under provisions of this Code, designated employees shall file statements of economic interests. The following are designated employees because their positions involve the making or participating in the making of decisions, which could affect private financial interests materially. The financial effect of a government decision is material if the decision will have a significant effect on a person's or business entity's real property or source of income in question. Any investments, interests in real property and sources of income held by the designated employee's spouse or dependent children must be reported as though held by the designated employee personally.

Consultants to the County of Mendocino hold designated positions under this Conflict of Interest Code and are required to comply with the disclosure requirements described below. The Chief Executive Officer may determine in writing that a particular consultant is hired to perform a range of duties that are limited in scope and thus not required to comply with the disclosure requirements described in these categories. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer shall forward a copy of this determination to the Board of Supervisors. However, nothing herein will excuse any such consultant from any other provision of this Conflict of Interest Code.

DESIGNATED POSITIONS	**DISCLOSURE CATEGORY**	
(BU 1010) CLERK OF THE BOARD		
Clerk of the Board of Supervisors	3	
(BU 1020) EXECUTIVE OFFICE		
Assistant Chief Executive Officer	1	
Deputy Chief Executive Officer	1	
Administrative Analyst I/II	1	
Economic Development Coordinator	1	
Senior Administrative Analyst	1	
(BU 1110) AUDITOR-CONTROLLER		
Auditor-Controller	3	
Assistant Auditor-Controller	3	
(BU 1120) ASSESSOR		
Assessor Clerk -Recorder	1	
Assistant Assessor	1	
Chief Property Appraiser	1	
Real Property Appraiser I/II/III	1	
Senior Auditor-Appraiser	1	
Auditor-Appraiser	1	

(BU 1130) TREASURER-TAX COLLECTOR		
Assistant Treasurer-Tax Collector	1	
DESIGNATED POSITIONS	**DISCLOSURE CATEGORY**	
(BU 1160) GENERAL SERVICES AGENCY		
General Services Agency Director	1	
Buyer	3	
(BU-1210) COUNTY COUNSEL		
Chief Deputy County Counsel	1	
Deputy County Counsel I/II/III/IV	1	
(BU 1320) HUMAN RESOURCES		
Director of Human Resources	3	
Human Resources Manager	3	
(BU 1410) ELECTIONS		
Assistant Registrar of Voters	3	
(BU 1610) BUILDING AND GROUNDS		
Facility and Fleet Division Manager	3	
(BU 1620) GARAGE		
Supervising Auto Mechanic	3	
(BU 1910) DOT: LAND IMPROVEMENTS		
Deputy Director of Transportation: Land Improvements	1	
County Surveyor	1	
Civil Engineer	1	
(BU 1941) COUNTY CLERK		
Assistant Clerk Recorder	3	
(BU 1960) INFORMATION SERVICES		
Information Services Division Manager	3	
Information Systems Operations Manager	3	
Information Systems Network Manager	3	
(BU 2070) DISTRICT ATTORNEY		
Administrative Services Manager	3	
Assistant District Attorney	1	
Chief Deputy District Attorney	1	
(BU 2080) PUBLIC DEFENDER		
Public Defender	3	
Assistant Public Defender	3	
(BU 2085) ALTERNATE PUBLIC DEFENDER		
Alternate Defender	3	

(BU 2090) CHILD SUPPORT SERVICES		
Child Support Services Director	3	
Chief Child Support Attorney	1	
DESIGNATED POSITIONS	**DISCLOSURE CATEGORY**	
(BU 2310) SHERIFF/CORONER		
Sheriff-Coroner	1	
Undersheriff	1	
Sheriff's Captain	1	
Sheriff's Lieutenant	1	
Administrative Services Manager I/II	3	
(BU 2510) JAIL		
Correction's Lieutenant	3	
Sheriff's Captain	3	
(BU 2550) JUVENILE HALL		
Probation Division Manager	3	
(BU 2560) PROBATION		
Administrative Services Manager	3	
Chief Probation Officer	3	
Probation Division Manager	3	
(BU 2710) AGRICULTURE		
Agricultural Commissioner/Sealer of Weights and Measures	2	
Assistant Agricultural Commissioner/Sealer of Weights Measures	2	
(BU 2851) PLANNING AND BUILDING SERVICES		
Planning and Building Services Director	1	
Planner I/II/III	1	
Chief Planner	1	
Senior Planner	1	
Code Enforcement Officer I/II	2	
Chief Building Inspector	2	
Senior Building Inspector	2	
Building Inspector I/II/III	2	
(BU 2860) ANIMAL CARE & CONTROL		
Program Administrator	1	
(BU 3010) TRANSPORTATION (DOT)		
Transportation Director	1	
Assistant Transportation Director	1	
Deputy Director of Transportation: Admin/Business Services	1	

Deputy Director of Transportation: Engineering	1	
Deputy Director of Transportation: Maintenance Services	1	
Maintenance Operations Coordinator	3	
Civil Engineer	1	
Engineer I/II	1	
Senior Civil Engineer	1	
Right of Way/Environmental Agent	1	
Equipment Superintendent	3	
DESIGNATED POSITIONS	**DISCLOSURE CATEGORY**	
(BU 4010) PUBLIC HEALTH BRANCH (PH)		
Director of Public Health Branch	1	
Public Health Officer	1	
(BU 4011) PH: ENVIRONMENTAL HEALTH		
Director Environmental Health	1	
Environmental Health Specialist I/II	2	
Senior Environmental Health Specialist	3	
Environmental Health Manager	3	
(BU 4012) PH: ALCOHOL/OTHER DRUG		
Alcohol/Drug Program Deputy Director	3	
(BU 4013) PH: NURSING		
Public Health Nursing Deputy Director	3	
(BU 4050) MENTAL HEALTH BRANCH		
Mental Health Branch Director	3	
Chief Psychiatrist	3	
Administrative Services Manager II	3	
(BU 4510) DOT: SOLID WASTE		
Deputy Director of Transportation: Solid Waste	1	
(BU 5010) SOCIAL SERVICES BRANCH		
Social Services Branch Director	3	
Deputy Director Social Services	3	
Staff Services Administrator	3	
Program Manager	3	
Veterans' Service Officer	3	
Deputy Public Guardian/Administrator	3	
Senior Program Manager	3	
Program Administrator	3	
(BU 5020) HEALTH AND HUMAN SERVICES AGENCY		
Health and Human Services Agency Director	3	
Health and Human Services Agency Assistant Director	3	

(BU 6110) LIBRARY		
County Librarian/Director	3	
Assistant County Librarian	3	
(BU 7110) MUSEUM		
Museum Director	3	

PART II - DESIGNATED BOARDS, COMMISSIONS AND EMPLOYEES

Under the provisions of the standard code, the following Boards and Commissions and their designated members and employees make or participate in the making of decisions which may foreseeably have a material effect on any financial interest:

	CATEGORY
Airport Land Use Commission (all Commissioners)	2
Air Quality Management District (all Board members)	2
Air Pollution Control Officer	2
Senior Air Quality Specialist	2
Air Quality Management District Hearing Board	2
Air Quality Program Coordinator	2
Archaeological Commission of Mendocino County (all Commissioners)	2
Building Appeals Board (all Board members)	2
Gualala Municipal Advisory Council (all members)	1
Laytonville Municipal Advisory Council (all members)	1
Mendocino Historical Review Board (all Board members)	2
Mendocino County Indian Gaming Local Community Benefit Committee (all Committee members)	1, 2, 3
Solid Waste Hearing Board (all Board members)	2
Water Agency (all Board members)	1
General Manager	1
Hydrologist	1

PART III: CONSULTANTS

(As of September 23, 2008 - this area is not applicable and is to be left blank)

APPENDIX B

CONFLICT OF INTEREST CODE
COUNTY OF MENDOCINO

DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS (EMPLOYEES, COMMISSION AND BOARD MEMBERS) AND CONSULTANTS

CATEGORY 1: All sources of income, relative to investments in businesses and real estate (except principal place of residence). *Consultants[1]

CATEGORY 2: All investments, sources of income and interest in real property subject to the regulatory, permit or licensing authority of the employee's department.

CATEGORY 3: All investments and sources of income derived from sources, which are:

A. Contractors or subcontractors engaged in the performance of work or services of the type utilized by the County of Mendocino or the employees' department, or

B. Manufacturers, sellers or lessors of supplies, machinery or equipment of the type utilized by the County of Mendocino or the employee's department.

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[1] *Consultants.

Consultants shall disclose pursuant to Category subject to the following limitation:

The Chief Executive Officer of the County may determine in writing that a particular Consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the Consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX C

CONFLICT OF INTEREST CODE
COUNTY OF MENDOCINO

PLACE OF FILING

PART I - DESIGNATED EMPLOYEES

Where: County Clerk-Recorder
County of Mendocino
Administration Center
501 Low Gap Rd., Rm. 1020
Ukiah, CA 95482

The County Clerk shall furnish to each designated employee upon his or her appointment and termination, and annually during such designated employee's tenure, a Form 700 - Statement of Economic Interests. The designated employees will submit the completed Form 700 - Statement of Economic Interests to the County Clerk for filing.

PART II - BOARDS, COMMISSIONS AND COMMITTEES (and designated employees of same)

Where: County Clerk-Recorder
County of Mendocino
Administration Center
501 Low Gap Rd., Rm. 1020
Ukiah, CA 95482

The County Clerk shall furnish to each designated member upon his or her appointment and termination, and annually during such designated member's tenure, a Form 700 - Statement of Economic Interests. The members will submit the completed Form 700 - Statement of Economic Interests to the County Clerk for filing.

PART III - CONSULTANTS

Where: County Clerk-Recorder
County of Mendocino
Administration Center
501 Low Gap Rd., Rm. 1020
Ukiah, CA 95482

The Assessor-County Clerk-Recorder shall furnish each designated Consultant upon his or her contract commencement and termination, and annually during such designated Consultants tenure, a Form 700 - Statement of Economic Interests. The Consultant will submit the completed Form 700 - Statement of Economic Interests to the County Clerk for filing.

APPENDIX D

County Officers, Boards and Commissions required to file Conflict of Interest Disclosure Statements pursuant to Government Code §87200 et seq. are not subject to County Conflict of Interest Code:

Board of Supervisors (all Supervisors)
County Treasurer- Tax Collector
District Attorney
Chief Executive Officer
County Counsel
County Planning Commissioners
Retirement Board Members