

County of Mendocino Mental Health Services Stakeholder Participation Process

Goals

The County strives to create a mental health services stakeholder process that is efficient, effective, meaningful, inclusive of the varied communities of Mendocino County and grounded in integrity, accountability, and community collaboration.

Purpose

The Stakeholder Participation Process can improve the County's ability to identify community needs, serve historically unserved and underserved and inappropriately served communities in a culturally and linguistically competent manner.

The Stakeholder Participation Process shall fulfill the requirements of the Mental Health Services Act (MHSA) and the applicable regulations in Welfare and Institutions Code and California Code of Regulations pertaining to the community planning process for any updates and annual updates to the County's MHSA three year program and expenditure plans.

The Stakeholder Participation Process can provide an opportunity for input on:

- program planning;
- program evaluation;
- service delivery;
- outcomes and performance measurements.

Participants

Stakeholders shall include adults and seniors with severe mental illness, families of children, adults and seniors with severe mental illness, providers of services, law enforcement agencies, education, social services agencies, veterans, representatives from veterans organizations, and other important interests (WIC 5848).

Stakeholder participation shall include representatives of unserved and/or underserved populations and their family members. Stakeholder participation shall reflect the diversity of the demographics of the County including geographic location, age, gender, and race/ethnicity (California Administrative Code Title 9 Section 3300).

Process and Structure

County Mental Health (MH) will facilitate and coordinate forums based on the age group of clients served with the initial groupings to be: (1) Children and Family; (2) Transition Age Youth; and (3) Adult and Older Adult. Forums will be convened regularly with a proposed frequency of quarterly meetings.

Proposed Forum Format/Content:

- Service providers including Mental Health Branch and community based organizations report out on services levels, challenges, area of concerns, and what is working well.
- Consumers, clients, and family members share needs, areas of concerns, what is working well, and barriers to obtaining services;
- Emphasis on building open dialogue, better communication of needs and successes, performance, and an equal voice for all participants.

Discussion and findings from forums to be reported out to Mental Health Board (MHB) and MH Director. MHB can utilize forum discussion and findings to formulate recommendations to MH Director and Board of Supervisors.

Forum discussion and findings and MHB recommendations will inform annual update/update of MHSA plans as well as the overall mental health program planning.

**County of Mendocino
Mental Health Services Stakeholder Participation Process**

Draft Timeline of 2012/2013 Annual Update Process by Month			
Month	Stakeholder Participation Process	County Activity	Mental Health Board Meeting
November 2011	November 10: Children and Family Forum		November 16: MHB/MHSA Stakeholder Committee Joint Meeting in Fort Bragg
December 2011	November 30: Adult and Older Adult Forum December 14: Transition Age Youth Forum		December 21: Children and Family Forum and Adult and Older Adult Forum Reports
January 2012	January 11: Children and Family Forum		January 18: Transition Age Youth Forum Report
February 2012	February 8: Adult and Older Adult Forum		February 22: Children and Family Forum Report
March 2012	March 7: Transition Age Youth Forum March 29: Community Meeting to Discuss Funding and Program Priorities for 2012/2013		March 21: Adult and Older Adult Forum Report
April 2012	April 26: Children and Family Forum	Mid- April: Preliminary overall Mental Health budget due to County Auditor – Controller.	April 18: Transition Age Youth Forum Report
May 2012	May 24: Adult and Older Adult Forum	May 16: Distribute Draft Annual Update	May 16: Children and Family Forum Report
June 2012	June 13: Transition Age Youth Forum	Mid-June: BOS adopts Preliminary County Budget.	June 20: Public Hearing of Annual Update MHB/MHSA Stakeholder Committee Joint Meeting in Ukiah
July 2012	Children and Family Forum (date TBD)	Finalize Annual Update; Seek Approval from Board of Supervisors.	Adult and Older Adult Forum Report July 18: Transition Age Youth Forum Report
August 2012	Adult and Older Adult Forum (date TBD)		August 15: Children and Family Forum Report
September 2012	Transition Age Youth Forum (date TBD)	BOS conducts budget hearings and adopts final County budget.	September 19: Adult and Older Adult Forum Report

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Mental Health Services Forum Schedule by Age Group Meeting Schedule through December 2011*		
Age Group	Date	Location
Children and Family Forum	Thursday, November 10, 2011 10:00 a.m. – 11:30 a.m.	County of Mendocino Conference Room 1 1120 South Dora Street Ukiah, CA 95482
Transition Age Youth Forum	Wednesday, December 14, 2011 1:30 p.m. – 3:00 p.m.	County of Mendocino Conference Room 1 1120 South Dora Street Ukiah, CA 95482
Adult and Older Adult Forum	Wednesday, November 30, 2011 10:00 a.m. – 11:30 a.m.	County of Mendocino Conference Room 1 1120 South Dora Street Ukiah, CA 95482
<i>*Final Schedule for 2012 meetings in development and will be released as soon as possible.</i>		

Other Opportunities for Input	
Organization	Meeting Details
Mental Health Board	Third Wednesday of the Month, Locations Vary. Website: http://www.co.mendocino.ca.us/hhsa/mh_board.htm
Health and Human Services Advisory Board	Generally meets on the fourth Wednesday of the month, from 9:00 a.m. to 12:00 p.m. in Conference Room 1 of the Mendocino County Community Health Services at 1120 S. Dora St., Ukiah. Community members are welcome and may use time set aside for public input to speak before the Board. Website: http://www.co.mendocino.ca.us/hhsa/advisoryboard.htm
Policy Council on Children and Youth	Fourth Thursday of the Month, Locations Vary. Website: http://www.co.mendocino.ca.us/hhsa/children/pccy.htm
Board of Supervisors	Every Tuesday or Every Other Tuesday, BOS Chambers. Website: http://www.co.mendocino.ca.us/bos/
Homeless Services Planning Group	Inland, Third Monday at 1:30-3:30 pm. Location: HHSA, Social Services Branch, Adult & Aging Services Division, Big Sur Room, Ukiah. Website: http://www.co.mendocino.ca.us/hhsa/adult/coc.htm