

Special Executive Committee Meeting Agenda

November 30, 2015 11:30 a.m. – 1:00 p.m.

Location 1: 631 South Orchard Ave., Ukiah CA., Mendocino Room

Location 2: 760 B Stewart Street, Fort Bragg, CA

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| 1. | Call to Order – John Kuhry, Chair | Action 1 |
| 2. | Review / Approve Agenda | Action 1 |
| 3. | Disclosure – Any financial interest (assets, contracts, income etc.) of WIB members which may be materially affected by actions or discussion on this agenda should be disclosed at this time and members should leave the room prior to any discussion of the item and return after the discussion has ended and/or action has been taken. | Info/Disc. 3 |
| 4. | Public Comment - Limited to 3 minutes on matters under the jurisdiction of the Board, not listed elsewhere on the agenda. | Action 3 |
| 5. | <u>Approval of Minutes:</u> | Action 5 |
| | a. Approve Executive Committee Meeting Minutes of June 10, 2015 Attachment | |
| | b. Review Workforce Development Board Minutes of August 12, 2015 Attachment | |
| | c. Review Workforce Development Board Minutes of October 14, 2015 Attachment | |
| 6. | <u>Consent Calendar:</u> | Info/Action 15 |
| | a. Mendocino Private Industry Council (MPIC) Revised 4 th Quarter Expenses PY 2014-2015 Attachment | |
| | b. Receive WIOA Administrative Unit PY2015-16 Budget Attachment | |
| | c. Receive MPIC Budget PY2015-2016 Attachment | |
| | d. Receive Redwood Community Services (RCS) Budget PY 2015-2016 Attachment | |
| | e. WIOA 1st Quarter Administrative Expenses Attachment | |
| | f. Receive MPIC 1st Quarter Expenses PY2015-2016 Attachment | |
| | g. MPIC 1 st Quarter Professional Services Expenses Attachment | |
| | h. Receive RCS 1st Quarter Expenses PY2015-2016 Attachment | |
| | i. Approve Tanja Ramming – Youth Council Application Attachment | |
| | j. Approve Policy No. 30C Youth Program Eligibility Attachment | |
| | k. Approve Policy No. 32B Local Workforce Development Board Definition Attachment | |
| | l. Approve Policy No. 38 Memorandum of Operation (MOO) – Trade Adjustment Assistance (TAA) with attachment Attachments A and B | |
| | m. Approve Policy No. 39 WIOA Youth Program Attachment | |
| 7. | <u>Approval of Contracts:</u> | Action 10 |
| | • Approve Amended RCS Contract for Program Service Delivery Attachment | |
| | • Approve Amended MPIC Contract for Program Service Delivery Attachment | |
| 8. | <u>WIOA Quarterly Program Service Provider Reports:</u> | Info/Disc 15 |
| | a. RCS WIOA Youth Program Services Attachment | |
| | b. MPIC WIOA Adult, Dislocated Worker, and Rapid Response Services Attachment | |
| 9. | <u>Staff Reports:</u> | Action 15 |
| | a. One Stop Reports Attachment | |
| | b. Report of Facilitated Youth Council Meeting | |
| | c. Update on Slingshot Grant | |
| | d. Final 2014-2015 Performance Results – Attachment | |
| | e. Update on Northern California Career Pathways Alliance (NCCPA) Attachment | |
| | f. Sonoma Mendocino Economic Development District | |
| | g. Staffing Updates | |
| | h. Current Status on Workforce Development Activities | |
| 10. | Member Comments/Reports | Info 5 |
| 11. | Adjourn | |

The Executive Committee reviews the Bylaws and may suggest amendments to the WIB; may review amendments proposed by other members in order to make recommendations on such amendments; shall recommend potential board members to the Board of Supervisors; shall routinely review member attendance at WIB and Committee meetings; may remove Standing Committee Chairpersons and members on the recommendation of the Chairperson or any other member of the WIB; shall see to it that orientation and training is provided for new board members, that retreats and other social events of the board take place, that board evaluations are developed and conducted, and that improvements are made to the Five-Year Plan.

The Executive Committee may take action on behalf of the full WIB when such action must be taken prior to the next full meeting of the WIB.

This WIA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. For special accommodations, contact the WIA Administrator at (707) 467-5590 at least five days prior to the meeting.