

Workforce Development Board (WDB) Meeting Agenda

Wednesday, March 9, 2016 – 1:15 – 2:45 p.m.

Location 631 S. Orchard Avenue, Ukiah, CA – Mendocino Room

The WDB meets concurrently as the Comprehensive Economic Development Strategy Committee - CEDS

AGENDA ITEMS:	Time	Outcome
1. Call to Order and Introductions	5	Action by Chair
2. Review and approve agenda	1	Action
3. Disclosure – Any financial interest (assets, contracts, income etc.) of WDB members which may be materially affected by actions or discussion on this agenda should be disclosed at this time and members should leave the room prior to any discussion of the item and return after the discussion has ended and/or action has been taken.	3	Action
4. Guest Speaker- Workforce Innovation and Opportunities Act (WIOA) Youth Participant's Experience	15	Info/Disc
5. <u>Approve Minutes of Minutes:</u>	5	Action
a) Approve Special Executive Committee Meeting Minutes of November 30, 2015 Attachment		
b) Review Youth Committee Meeting Minutes of November 10, 2015 and January 4, 2016 Attachments		
c) Approve Workforce Development Board Minutes of January 13, 2016 Attachment		
6. Opportunity for Public Comment for items not on the agenda for which no action may be taken.	3	Information
7. New members read their Affiliations and/or Conflicts of Interest into the record	3	Information
8. Consent Calendar Items	15	Info/Action
General:		
a) Receive Mendocino Private Industry Council (MPIC) 2 nd Quarter Expenses PY2015-2016 Attachment		
b) MPIC 2 nd Quarter Professional Services Expenses Attachment		
c) Receive Redwood Community Services (RCS) 2 nd Quarter Expenses PY2015-2016 Attachment		
d) WIOA Administrative Unit 2 nd Quarter Expenses PY2015-2016 Attachment		
e) Approve Kristina Lewis – Youth Committee Application Attachment		
f) Approve Laura Welter – Youth Committee Application Handout		
g) Approve Robyn Stalcup – Workforce Development Board Application Attachment		
h) Approve Terisa Buchanan – Workforce Development Board Application Attachment		
i) Approve Diana Easley – Workforce Development Board Attachment		
j) Approve Lisa Epstein – Workforce Development Board Application Attachment		
9. <u>WIOA Quarterly Program Service Provider Reports:</u>	10	Info/Disc
a) RCS WIOA Youth Program Services Attachment		
b) MPIC WIOA Adult, Dislocated Worker, and Rapid Response Services Attachment		
10. Receive Amended MPIC Contract for Program Service Delivery, <i>does not affect the annual maximum amount.</i> Attachments	10	Info/Disc
11. Appoint WIOA Implementation Ad Hoc Subcommittee Attachment	5	Action
12. Appoint Workforce Development Board By-Laws Ad Hoc Subcommittee	5	Action
13. Appointment of Tom Woodhouse as Chair of the WIOA Youth Committee Attachment	5	Action
14. WDB Staff Reports:	20	Info/Action
a) Update on Northern California Career Pathways Alliance (NCCPA) Attachment		
b) Youth Committee Report		
c) Update on Slingshot Grant Attachment		
d) Adult/Dislocated Worker Training Expenditures Attachment		
e) Current Status of Sonoma Mendocino Economic Development District		
f) Current Status on Workforce Development Activities		



- g) Progress on Recertification Application **Attachment**
- h) Staffing Updates

15. Member to Member Announcements "Tip Club"	3	<i>Information</i>
16. Adjourn	1	<i>Action</i>

Special Executive Committee Meeting Minutes DRAFT
November 30, 2015 11:30 a.m. – 1:00 p.m.
Location 1: 631 South Orchard Ave., Ukiah CA., Mendocino Room
Location 2: 760 B Stewart Street, Fort Bragg, CA

- | | | | |
|-----|---|-------------|----|
| 1. | Call to Order – John Kuhry, Chair @ 1135. | Action | 1 |
| 2. | Review / Approve Agenda - Paul Castro moved to approve and Patty Bruder second the motion. | Action | 1 |
| 3. | Disclosure – Any financial interest (assets, contracts, income etc.) of WIB members which may be materially affected by actions or discussion on this agenda should be disclosed at this time and members should leave the room prior to any discussion of the item and return after the discussion has ended and/or action has been taken. – None. | Info/Disc. | 3 |
| 4. | Public Comment - Limited to 3 minutes on matters under the jurisdiction of the Board, not listed elsewhere on the agenda. – None. | Action | 3 |
| 5. | <u>Approval of Minutes:</u> | Action | 5 |
| | a. Approve Executive Committee Meeting Minutes of June 10, 2015 | | |
| | b. Review Workforce Development Board Minutes of August 12, 2015 | | |
| | c. Review Workforce Development Board Minutes of October 14, 2015 | | |
| | Jack Buckhorn made motion, Paul Castro second and unanimously approved the Executive Committee minutes and the review of the Workforce Development Board minutes. | | |
| 6. | <u>Consent Calendar:</u> | Info/Action | 15 |
| | a. Mendocino Private Industry Council (MPIC) Revised 4 th Quarter Expenses PY 2014-2015 | | |
| | b. Receive WIOA Administrative Unit PY2015-16 Budget | | |
| | c. Receive MPIC Budget PY2015-2016 | | |
| | d. Receive Redwood Community Services (RCS) Budget PY 2015-2016 | | |
| | e. WIOA 1st Quarter Administrative Expenses | | |
| | f. Receive MPIC 1st Quarter Expenses PY2015-2016 | | |
| | g. MPIC 1 st Quarter Professional Services Expenses | | |
| | h. Receive RCS 1st Quarter Expenses PY2015-2016 | | |
| | i. Approve Tanja Ramming – Youth Council Application | | |
| | j. Approve Policy No. 30C Youth Program Eligibility | | |
| | k. Approve Policy No. 32B Local Workforce Development Board Definition | | |
| | l. Approve Policy No. 38 Memorandum of Operation (MOO) – Trade Adjustment Assistance (TAA) with attachment | | |
| | m. Approve Policy No. 39 WIOA Youth Program | | |
| | Jack Buckhorn made motion, Pamela Patterson second and unanimously approved the consent calendar. | | |
| 7. | <u>Approval of Contracts:</u> | Action | 10 |
| | a. Approve Amended RCS Contract for Program Service Delivery | | |
| | Jack Buckhorn made motion, Paul Castro second and unanimously approved the Amended RCS Contract. | | |
| | b. Approve Amended MPIC Contract for Program Service Delivery | | |
| | Pamela Patterson made motion, Patty Bruder second and unanimously approved the Amended MPIC Contract. | | |
| 8. | <u>WIOA Quarterly Program Service Provider Reports:</u> | Info/Disc | 15 |
| | a. RCS WIOA Youth Program Services | | |
| | b. MPIC WIOA Adult, Dislocated Worker, and Rapid Response Services | | |
| | Items were discussed, No action was taken. | | |
| 9. | <u>Staff Reports:</u> | | 15 |
| | a. One Stop Reports | | |
| | b. Report of Facilitated Youth Council Meeting | | |
| | c. Update on Slingshot Grant | | |
| | d. Final 2014-2015 Performance Results | | |
| | e. Update on Northern California Career Pathways Alliance (NCCPA) | | |
| | f. Sonoma Mendocino Economic Development District | | |
| | Pamela Patterson made motion, Jack Buckhorn second and unanimously approved the SMEDD member's recommendations. | | |
| | g. Staffing Updates | | |
| | h. Current Status on Workforce Development Activities | | |
| | Items were discussed. | | |
| 10. | Member Comments/Reports | Info | 5 |
| | Committee members updated the group on their programs and upcoming events. | | |
| 11. | Adjourn @ 12:52pm. | | |

The Executive Committee may take action on behalf of the full WIB when such action must be taken prior to the next full meeting of the WIB. This WIA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. For special accommodations, contact the WIA Administrator at (707) 467-5590 at least five days prior to the meeting.



Draft Minutes
MEETING

Date: November 10, 2015 3:00 P.M.
Location: 631 S Orchard Ave., Ukiah, CA 95482
Teleconference From: 208 Dana St., Fort Bragg, CA 95437
Time: 3:00 p.m. – 5:00 p.m.

Present in Ukiah: Carol Barrett, Randy Colson, Alese Jenkins, Joanna Olsen, Chair Tom Woodhouse
Present in Fort Bragg: Laura Welter
Guests: Tim Reynaga, Carly Blundell
Staff: Debra Holmes, Kristen Lawson, Heidi Morrison as minute taker

- | | | |
|-----|--|------------------------|
| 1. | Call to Order – 3:06 pm | <i>Action by Chair</i> |
| 2. | Review / Approve Agenda Verbal vote, unanimously approved. | <i>Action</i> |
| 3. | Review / Approve Minutes of September 14, 2015 Attachment
Carrol Barrett made motion, Alese Jenkins second and unanimously approved. | <i>Action</i> |
| 4. | 3:15 Timed Item: Facilitated Discussion Regarding Role and Direction of The Youth Council
Tim Reynaga gave a presentation. Discussion and participation from Alese Jenkins, Debra Holmes, Carol Barrett, and Chair Woodhouse. | <i>Information</i> |
| 5. | Redwood Community Services (RCS) Youth Program Services Report Attachment
Carly Blundell spoke on the report. | <i>Info/Disc</i> |
| 6. | Review and Recommendation of RCS Youth Program Service Delivery Contract Attachment
Alese Jenkins made motion to approve the RSC Contract, Carrol Barrett second and unanimously approved. | <i>Action</i> |
| 7. | Review of RCS Budget PY 2015-2016 Attachment
Debra Holmes reviewed. | <i>Info/Disc</i> |
| 8. | Review of RCS First Quarter Expenses Attachment
Debra Holmes reviewed. | <i>Info/Disc</i> |
| 9. | Youth Council Application for Current Members Handout | <i>Information</i> |
| 10. | Meeting Frequency and Schedule of Youth Council Meetings
Carrol Barrett made motion to move the meetings to the 1st Monday of every month at 3pm,
Randy Colson second and unanimously approved. | <i>Action</i> |
| 11. | Adjourn – 4:42 pm | <i>Action</i> |

Mission Statement

*“To increase access to and to improve,
systems which support Mendocino County youth
in the acquisition of meaningful employment”*

This WIA Title I financially assisted program or activity is an equal opportunity employer/program.

Auxiliary aids and services are available upon request to individuals with disabilities. For special accommodations, contact the WIA Coordinator at (707) 467-5590 at least five days prior to the meeting



Minutes

Youth Sub-Committee

January 4, 2016

Location: 631 S. Orchard Ave. Ukiah, Ca 95482

Teleconference From: 208 Dana St. Fort Bragg, Ca 95437

Time: 3:00 p.m. – 5:00 p.m.

Present in Ukiah: Tom Woodhouse, Carol Barrett

Present in Fort Bragg: Laura Welter

Staff Present: Debra Holmes, Kristen Lawson, Mike Parkinson

Guests Present: Sharon Govern, Carly Blundell

1. **Call to Order** – Meeting was called to order at 3:02 pm
Quorum was not met. Meeting continued as informational with discussion. No action items were needed.
2. **Review / Approve Agenda** – No action taken
3. **Introduction and Welcome to Tanja Ramming to Youth Council / Youth Subcommittee** – Tanja was not present due to being on vacation. She is anticipated to be in attendance at the February meeting.
4. **Review / Approve Minutes of November 10, 2015** – Minutes from the November 10, 2015 meeting have not been completed as they have not yet been received by the Planning and Building Services clerical support staff. There were no minutes for review.
5. **Redwood Community Services (RCS) Youth Program Services Report** – RCS staff was present and informed the members that the Program Services Report was the same report that had been presented at the last meeting regarding the first quarter of the year (July – Sept.) and there had been no changes to the report. Discussion regarding the number of youth in tutoring and subsidized employment opportunities took place. It was again noted that a Job Developers meeting with other partner agencies would be beneficial.
6. **Review of Youth Preliminary First Quarter Performance** – WIOA Administrative Staff explained the first quarter performance report for youth performance measures. Members had many questions and found that both the report and as well as the measures themselves are difficult to understand. Discussion ensued and members requested staff provide a report that better describes each performance measure.
7. **Workforce Development Board Youth Sub-Committee (formerly known as Youth Council)**
Application for Current Members – Applications were provided to all current Youth Council members in order to establish the Youth Sub-Committee under WIOA. All applications will be reviewed by the WDB for approval.

8. **Final Results of Youth Program Monitoring- 13/14 MPIC and 14/15 RCS** – The Final Program Monitoring Letters were provided to the members and WIOA Administrative Staff briefly explained the results of each monitoring. There were no questions or discussion.
9. **Business Symposium / Northern California Career Pathways Grant (NCCPA) Potential Collaboration with Youth Sub-Committee** – Mike Parkinson, Business/Education Liaison for the WDB under the Career Pathways Grant, gave a presentation regarding Career Pathways and the Northern California Career Pathways Alliance (NCCPA). WIOA Administrative Staff discussed with the members the potential for the Youth Sub-Committee to assist with convening a symposium of employers who would be interested in providing youth with Career Pathway experiences. The following recommendations were provided:
- Focusing the symposium on how to make youth better employees in order to engage employer's interest as to the benefit of their participation in the symposium and Career Pathways.
 - The onset of the meeting will be a brief overview of Career Pathways.
 - There will be a panel of 5 youth presenters who have all had experience with workforce programs and they will discuss the value they have received from these programs.
 - They symposium will be concluded by employers discussing what they feel they need from youth as employees.

Also discussed were possible times and locations for the symposium. WIOA Administrative Staff will research further and bring the information back to the Youth Sub-Committee at the February meeting.

10. **Adjourn** – The meeting was adjourned at 4:40 pm

Submitted by: Kristen Lawson

Workforce Development Board
Meeting Minutes – DRAFT
January 13, 2015 – 1:15 pm

Members Present: Chair John Kuhry, Jack Buckhorn, Terry Poplawski, Steve Hixenbaugh, Pamela Patterson, Dennis Aseltyne, Paul Castro, and Tom Woodhouse

Members Absent: Patty Bruder, Eric Cooper, and Pam Jensen

Others Present: David Ballantine, Sharon Govern, Candy De Los Santos, Stacy Caico, and Tim Reynaga

Staff Present: Debra Holmes, Kristen Lawson, Mike Parkinson, and Jessica Byers

1. **Call to Order and Introductions**

Action Taken: Meeting called to order by Member Buckhorn at 1:55 pm. Quorum was met; board was thus able to take action on items presented during this meeting.

2. **Review and approve agenda**

Action Taken: Upon motion by Member Buckhorn and seconded by Member Hixenbaugh, the board unanimously approves the meeting's agenda.

3. **Disclosure – Any financial interest (assets, contracts, income etc.) of WDB members which may be materially affected by actions or discussion on this agenda should be disclosed at this time and members should leave the room prior to any discussion of the item and return after the discussion has ended and/or action has been taken.**

4. **Guest Speaker- Workforce Innovation and Opportunities Act (WIOA) Participant's Experience**

Presentation: Beginning at 1:17 pm – preceding Call to Order – David Ballantine is given the floor to discuss his experience with, and opinion of WIOA services.

5. **Approve Minutes:**

- a) Approve Workforce Development Board Minutes of August 12, 2015
- b) Approve Workforce Development Board Minutes of October 14, 2015
- c) Review Special Executive Committee Meeting Minutes of November 30, 2015
- **Action Taken:** Upon motion by Member Buckhorn and seconded by Member Hixenbaugh, the board unanimously approves the minutes for WDB meetings on August 12, 2015 and October 14, 2015.
- **Action Taken:** Upon motion by Member Buckhorn and seconded by Member Poplawski, the board unanimously approves the minutes for the Special Executive Committee meeting on November 30, 2015.

6. **Opportunity for Public Comment for items not on the agenda for which no action may be taken.**

7. **Consent Calendar Items**

General:

- a) MPIC Revised 4th Quarter Expenses PY 2014-2015
- b) Receive WIOA Administrative Unit PY2015-16 Budget
- c) Receive MPIC Budget PY2015-2016
- d) Receive Redwood Community Services (RCS) Budget PY 2015-2016
- e) WIOA 1st Quarter Administrative Expenses
- f) Receive MPIC 1st Quarter Expenses PY2015-2016
- g) MPIC 1st Quarter Professional Services Expenses
- h) Receive RCS 1st Quarter Expenses PY2015-2016
- i) Approve Tanja Ramming – Youth Council Application
- j) Approve Terry Buchanan, DripWorks – WDB Application
- k) Approve Policy No. 30C Youth Program Eligibility
- l) Approve Policy No. 32B Local Workforce Development Board Definition

- m) Approve Policy No. 38 Memorandum of Operation (MOO) – Trade Adjustment Assistance (TAA) with attachment
- n) Approve Policy No. 39 WIOA Youth Program

Action Taken: Upon motion by Member Buckhorn and seconded by Member Patterson, the board unanimously approves all items on the consent calendar.

8. Approval of Contracts:

- a) Approve Amended RCS Contract for Program Service Delivery and Authorize the Planning and Building Director or their designee to sign any future contract amendments that do not affect the annual maximum amount.
- b) Approve Amended MPIC Contract for Program Service Delivery and Authorize the Planning and Building Director or their designee to sign any future contract amendments that do not affect the annual maximum amount.
- Action Taken: Upon motion by Member Buckhorn and seconded by Member Poplawski, the board unanimously approves the Amended RCS Contract for Program Service Delivery and authorizes the Planning and Building Director or their designee to sign any future contract amendments that do not affect the annual maximum amount.
- Action Taken: Upon motion by Member Buckhorn and seconded by Member Patterson, the board unanimously approves the Amended MPIC Contract for Program Service Delivery and authorizes the Planning and Building Director or their designee to sign any future contract amendments that do not affect the annual maximum amount.

9. WIOA Quarterly Program Service Provider Reports:

- a) RCS WIOA Youth Program Services
- b) MPIC WIOA Adult, Dislocated Worker, and Rapid Response Services
- Discussion: RCS WIOA Youth Program Services report is presented by Sharon Govern for discussion by the board.
- Discussion: MPIC WIOA Adult, Dislocated Worker, and Rapid Response Services report is presented by Candy De Los Santos for discussion by the board.

10. WDB Staff Reports:

- a) Update and Presentation on Northern California Career Pathways Alliance (NCCPA)
- b) One Stop Reports
- c) Youth Sub-Committee Report
- d) Update on Slingshot Grant
- e) Adult/Dislocated Worker Training Expenditures
- f) Final 2014-2015 Performance Results
- g) 1st Quarter Preliminary Performance Results
- h) Current Status of Sonoma Mendocino Economic Development District
- i) Staffing Updates
- j) Current Status on Workforce Development Activities
- Discussion: Update and presentation on NCCPA given by Mike Parkinson.
- Discussion: One-Stop and Youth Subcommittee reports are discussed.
- Discussion: An update on the Slingshot grant is presented.
- Discussion: Training expenditures for Adult/Dislocated Worker services are discussed.
- Discussion: Final 2014-2015 Performance results and 1st Quarter Preliminary Performance results are discussed.
- Discussion: The current status of the Sonoma-Mendocino Economic Development District is discussed.
- Discussion: Staffing updates and the current status of Workforce Development activities are presented by Debra Holmes.

11. New members read their Affiliations and/or Conflicts of Interest into the record

12. Member to Member Announcements "Tip Club"

13. Adjourn

Action Taken: Member Kuhry adjourns the meeting at 2:43 pm.

Mendocino Private Industry Council, Inc.

Budget FY 2015/2016 with Actuals

				FY 2015/16	2nd Quarter 2015-2016						
		Carry Over		Total						Over	
<u>WIA Formula Funds:</u>		from	Allocations	Available	Actual	Actual	Actual	Actual	Actual	(Under)	QB
Class		FY 2014/15	FY 2015/16	Funding	Previous	Oct-15	Nov-15	Dec-15	Total	Spent	Obligations
201	Adult	2,395	199,722	202,117	19,539	14,317	15,778	15,255	64,889	(137,228)	5,281
501	Dislocated Workers	9,540	198,305	207,845	40,117	14,908	14,885	14,269	84,179	(123,666)	388
540	Rapid Response	43,838	115,016	158,854	43,838	7,554	6,334	6,072	63,798	(95,056)	-
292	Layoff Aversion	1,705	57,062	58,767	1,705	1,271	1,483	663	5,122	(53,645)	-
<u>Total WIA Formula funds</u>		57,478	570,105	627,583	105,199	38,050	38,480	36,259	217,988	(409,595)	5,669
Total WIA Funding		57,478	570,105	627,583	105,199	38,050	38,480	36,259	217,988	(409,595)	5,669
<u>Other Funding/Budget Amts:</u>											
000	Indirect Cost Pool					-	-	-	-		
001	Cost Sharing Cost Pool		46,664	46,664	10,834	3,401	3,285	3,285	20,805	(25,859)	
002	Facilities Cost Pool		3,873	3,873	3,873	-	-	-	3,873	-	
Total Other Funding		-	50,537	50,537	14,707	3,401	3,285	3,285	24,678	(25,859)	-
Total Funding		57,478	620,642	678,120	119,906	41,451	41,765	39,544	242,666	(435,454)	5,669

11:27 AM

02/02/16

Accrual Basis

Mendocino Private Industry Council, Inc.
Transaction Detail By Account
October through December 2015

Type	Date	Num	Name	Debit	Credit	Balance
Professional Exp						
7420 · Professional Exp.						
Bill	10/12/2015	1709/...	CyberNets	202.50		202.50
Bill	10/23/2015	10341	O'Mara & Company	417.52		620.02
Bill	10/23/2015	10341	O'Mara & Company	0.00		620.02
General Journal	10/31/2015	6		24.20		644.22
Bill	11/30/2015	10344	O'Mara & Company	417.52		1,061.74
Bill	11/30/2015	10344	O'Mara & Company	0.00		1,061.74
General Journal	11/30/2015	6		21.62		1,083.36
Bill	12/28/2015	10347	O'Mara & Company	417.52		1,500.88
Bill	12/28/2015	10347	O'Mara & Company	0.00		1,500.88
Total 7420 · Professional Exp.				1,500.88	0.00	1,500.88
Total Professional Exp				1,500.88	0.00	1,500.88
TOTAL				1,500.88	0.00	1,500.88



Redwood Community Services, Inc
WIOA Youth Services Grant Fiscal Report
October 2015 - December 2015

	In School Youth	Out of School Youth	Total Expense October 2015 - December 2015	Total Expense July 2015 - September 2015	Total Expense YTD 2015/2016	2015/2016 Budgeted Amount	2015/2016 Budget Remaining
Staff Wages	1,639	21,468	23,107	3,062	26,169	103,122	76,953
Staff Benefits	309	3,983	4,292	5,854	10,146	22,378	12,232
WEX - Staff/Youth Wages/Benefits	155	2,164	2,319		2,319	51,081	48,762
Internships	-	-	-		-	3,500	3,500
Training (Tuitions, Literacy Skills, OJT, etc)	-	-	-	1,340	1,340	7,000	5,660
Support Services (Bus Passes, etc)	-	1,184	1,184	229	1,413	13,500	12,087
Advertising	-	-	-		-	650	650
Equipment Maintenance/Contracts/Leases	3	42	45	132	177	3,000	2,823
Occupancy / Maintenance	100	1,248	1,348	1,180	2,528	5,000	2,472
Insurance Expense	4	71	75	79	154	500	346
Mileage/Travel	167	1,110	1,277	2,156	3,433	2,875	(558)
Misc Admin Expense	-	-	-		-	-	-
Office Supplies / Postage / etc	10	125	135	825	960	2,400	1,440
Professional Fees - Consultant	29	471	500	7,100	7,600	12,000	4,400
Staff Training / Conferences	77	1,558	1,635	1,934	3,569	2,875	(694)
Telephone / Communications	37	492	529	379	908	1,500	592
Utilities	10	125	135	147	282	800	518
Indirect Costs	<u>254</u>	<u>3,405</u>	<u>3,659</u>	<u>5,201</u>	<u>8,860</u>	<u>23,222</u>	<u>14,362</u>
Total Expense	<u>2,794</u>	<u>37,446</u>	<u>40,240</u>	<u>29,618</u>	<u>69,858</u>	<u>255,403</u>	<u>185,545</u>
<i>Percentage of Expenses</i>	7%	93%					

Administrative Budget PY 2015-16

Workforce Investment Board

2nd Quarter Expenses

Account String	Category	FY 2015-16 Budget	Oct Spent	Nov Spent	Dec Spent	3mos. Spent	Prior Months Spent	Cumulative	Percentage
2239	Salaries & Benefits Total	289,966	24,546	13,714	18,708	56,968	74,025	130,993	45%
	Program Administration		17,158	7,740	8,251	33,149	50,684	83,833	
	Program Staff		1,043	1,086	4,819	6,948	3,156	10,104	
	Fiscal Staff		6,345	4,888	5,638	16,871	20,186	37,057	
	Career Pathways Staff		2,730	2,512	1,783	7,025	3,079	10,104	
	Work. Comp / UI / Gen Liab	10,026	28			28	-	28	
2060	Communications	350				-	-	-	0%
2150	Memberships	1,850				-	1,000	1,000	54%
2170	Office Expense	3,600	2		1	3	488	491	14%
2182	Data Processing Services	6,000			44	44	-	44	1%
2187	Education and Training Staff	4,550				-	901	901	
	Board (Not included in Total)	-				-	-	-	
	Youth Council					-	-	-	
2190	Publications/Legal Notice	800				-	-	-	0%
2210	Rents and Leases	-				-	-	-	
2250	Travel (In County)	700		22		22	164	186	27%
	Staff		22			22	-	22	
	Board					-	-	-	
2253	Travel (Out of County)	10,400		1,155	401	1,556	451	2,007	19%
	Staff					-	-	-	
	Board (Not included in Total)	-				-	-	-	
4370	Equipment	-				-	-	-	
	Resource Sharing Agreement Misc.	600				-	-	-	0%
	Youth Council Expen					-	-	-	
	Subtotal Costs less Board Costs(Other)	38,876	53	1,177	446	1,675	16,331	18,007	46%
	Accrued	-	-	-	-	-	-	-	
	Subtotal:	328,842	24,599	14,891	19,154	58,643	90,356	149,000	45%
						58,643		149,000	
	PY 15-16 Expenses	328,842	24,599	14,891	19,154	58,643	90,356	149,000	45%
	PY 15-16 Income*	115,430	24,599	14,891	19,154	58,643	90,356	149,000	
	WIA - Administrative Revenues	83,810	24,599	14,891	19,154	58,643	-	58,643	
	WIA - Revenues from Program	21,620	-	-	-	-	-	-	
	County Contribution	259,806	-	-	-	-	-	-	
	Career Pathways	50,000	(2,730)	(2,512)	(1,783)	(7,025)	(3,079)	(10,104)	39,896
	Other Carrer Pathways Expenses						-		
	Board Exp plus Safeway		(84)			(84)	(64)	(148)	



Mendocino County Workforce Investment Board
631 S. Orchard Ave., Ukiah, CA 95482 www.mendowib.org Ph. (707) 467-5590 / Fax: (707) 467-5592

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Youth Committee Appointment of Interest Application

The Youth Committee is a subcommittee of the Workforce Development Board. The Youth Committee makes recommendations regarding planning, programs, local initiatives, policy development and oversight of the Workforce Innovation and Opportunity Act Youth Programs, and other issues relating to the provision of Youth Services under the Workforce Innovation and Opportunity Act, as well as other programs/projects as assigned by the Workforce Development Board.

NAME: KRISTINA LEWIS
ADDRESS: [REDACTED]
PHONE: [REDACTED]
E-MAIL: [REDACTED]

AVAILABILITY TO ATTEND MEETINGS:

Night Meetings X Day Meetings X
Ukiah Only _____ Other (please specify) _____

Please describe your special expertise in serving the youth of Mendocino County:

I HAVE BEEN EMPLOYED AS A SCHOOL-TO-WORK SPECIALIST FOR THE TRANSITION PARTNERSHIP PROGRAM / SELPA / MCOE; FOR ALMOST 14 YRS, I'VE PROVIDED EMPLOYMENT PREP AND JOB DEVELOPMENT SERVICES TO YOUTH WITH DISABILITIES.
Do you currently, or have you ever, worked for or been involved in any organizations and/or agencies

that provide services to youth in Mendocino County?

THE LAST 13+ YRS AS A TPP SCHOOL-TO-WORK SPECIALIST HAS PROVIDED THE OPPORTUNITY TO WORK WITH DEPT. OF REHABILITATION RCS, MCYP, PINOLEVILLE VOC REHAB, IN COLLABORATION FOR STUDENT

Please describe your interest in servings as a member of the Mendocino County's Workforce SUCCESS.

Development Board's Youth Committee:

AS OF 2/1/16, I WILL BE TRANSITIONING INTO THE WORKABILITY / TPP PROGRAM MANAGER POSITION (CAROL BARRETT). I AM EAGER TO TAKE ON A SYSTEMS' PERSPECTIVE TO HELP WORK TOWARDS CREATING OPPORTUNITIES FOR YOUTH IN OUR COUNTY TO OBTAIN GAINFUL EMPLOYMENT. OUR TPP POPULATION SERVES YOUTH WITH DISABILITIES, WHICH PROVIDES CRITICAL EMPLOYMENT SERVICES AT THEIR AGE OF TRANSITION. I BELIEVE COLLABORATION WITH OUR COMMUNITY PARTNERS IS IMPORTANT IN ORDER TO ENSURE SUPPORTS/OPPORTUNITIES CAN BE AVAILABLE / ACCESSED.



MENDOCINO COUNTY BOARD OF SUPERVISORS
APPOINTMENT OF INTEREST APPLICATION

Committee Name: Mendocino Workforce Development Date: 2/5/2016

Representational Category: Job Services - Wagner-Peyser

Name: ROBYN STALCUP Phone: [REDACTED]

Address (Per Voter Registration): [REDACTED]

Address (Mailing): [REDACTED] E-mail: [REDACTED]

Availability to Attend Meetings:

Night Meetings M-F Day Meetings M-F

Ukiah Only M-F Other with allowance for travel time from EUREKA

Special Expertise, Experience, or Interest in This Area:

30 years working for EDD in a wide variety of WORKFORCE PROGRAMS. WORK within an AJCC with multiple Partners and programs. Recent Promotion to Cluster Manager, Redwood EMPIRE, responsible for operations in EUREKA, UKIAH and Fort BRAGG.

I hereby certify that I am a registered voter in the State of California, ~~County of Mendocino~~, a citizen of the United States, and will be at least 18 years of age at the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury, under the laws of the State of California, that the information on this application is true and correct.

I understand that assuming this public responsibility could result in public knowledge of my background and/or qualifications, including financial interests.

Applications will be kept on file for one year.

Signature: [Handwritten Signature] Dated: 2/5/2016

For Clerk's Use Only

Date Appointed: _____ Term: _____

Return completed application to:
The Mendocino County Clerk of the Board's Office
501 Low Gap Road, Room 1010
Ukiah, CA 95482
or Fax to (707) 463-7237



**MENDOCINO COUNTY BOARD OF SUPERVISORS
APPOINTMENT OF INTEREST APPLICATION**

Committee Name: Workforce Development Date: 12/7/2015

Representational Category: _____

Name: Terisa K Buchanan Phone: _____

Address (Per Voter Registration): _____

Address (Mailing): _____ E-mail: _____

Availability to Attend Meetings:

Night Meetings Day Meetings

Ukiah Only _____ Other Ukiah & Willits

Special Expertise, Experience, or Interest in This Area:

HR, business

I hereby certify that I am a registered voter in the State of California, County of Mendocino; a citizen of the United States, and will be at least 18 years of age at the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury, under the laws of the State of California, that the information on this application is true and correct.

I understand that assuming this public responsibility could result in public knowledge of my background and/or qualifications, including financial interests.

Applications will be kept on file for one year.

Signature: Terisa K Buchanan Dated: 12/7/15

For Clerk's Use Only

Date Appointed: _____ Term: _____

Return completed application to:
The Mendocino County Clerk of the Board's Office
501 Low Gap Road, Room 1010
Ukiah, CA 95482
or Fax to (707) 463-7237



**MENDOCINO COUNTY BOARD OF SUPERVISORS
APPOINTMENT OF INTEREST APPLICATION**

Committee Name: Workforce Investment Board Date: 2/18/16

Representational Category: Mandatory Partner

Name: Diana Easley Phone: [REDACTED]

Address (Per Voter Registration): _____

Address (Mailing): [REDACTED] E-mail: [REDACTED]

Availability to Attend Meetings:

Night Meetings Available Day Meetings Available

Ukiah Only Available Other Available

Special Expertise, Experience, or Interest in This Area:

I previously attended Humboldt County Workforce Investment Board meetings as an
interested community member. I am a Staff Services Manager with the Department of
Rehabilitation, a mandated Workforce Investment Board partner, in Mendocino County.

I hereby certify that I am a registered voter in the State of California, County of Mendocino, a citizen of the United States, and will be at least 18 years of age at the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury, under the laws of the State of California, that the information on this application is true and correct.

I understand that assuming this public responsibility could result in public knowledge of my background and/or qualifications, including financial interests.

Applications will be kept on file for one year.

Signature: *Diana Easley* Dated: February 18, 2016

For Clerk's Use Only

Date Appointed: _____ Term: _____

Return completed application to:
The Mendocino County Clerk of the Board's Office
501 Low Gap Road, Room 1010
Ukiah, CA 95482
or Fax to (707) 463-7237



**MENDOCINO COUNTY BOARD OF SUPERVISORS
APPOINTMENT OF INTEREST APPLICATION**

Committee Name: Workforce Development Date: 2/3/16

Representational Category: Business

Name: Lisa Epstein Phone: [REDACTED]

Address (Per Voter Registration): [REDACTED]

Address (Mailing): Same E-mail: [REDACTED]

Availability to Attend Meetings:

Night Meetings _____ Day Meetings _____

Ukiah Only _____ Other As Scheduled

Special Expertise, Experience, or Interest in This Area:

Small business owner, Lisa Epstein Stat Farm
President of Willits Chamber of Commerce
Past-Chair of Workforce Development Advisory Council,
Mountain View chamber of Commerce

I hereby certify that I am a registered voter in the State of California, County of Mendocino, a citizen of the United States, and will be at least 18 years of age at the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury, under the laws of the State of California, that the information on this application is true and correct.

I understand that assuming this public responsibility could result in public knowledge of my background and/or qualifications, including financial interests.

Applications will be kept on file for one year.

Signature: [Signature] Dated: 2/3/16

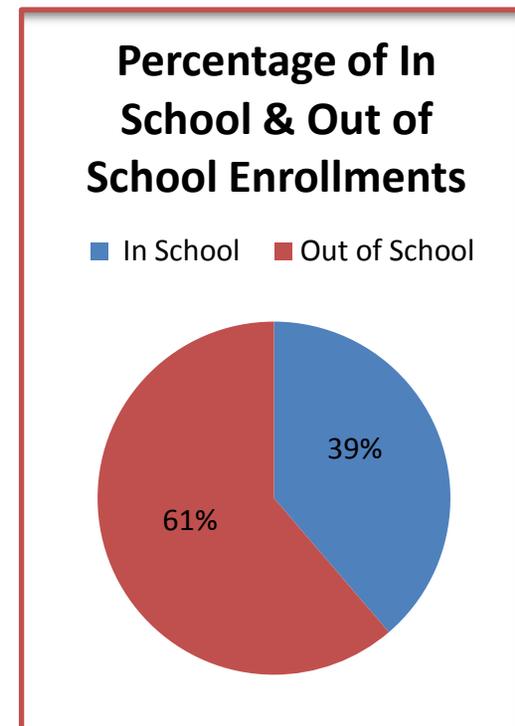
For Clerk's Use Only

Date Appointed: _____ Term: _____

Return completed application to:
The Clerk, County of Mendocino, 1000
Cass Road, Room 1010
Willits, CA 95422
Phone: (707) 463-7237

RCS YOUTH EMPLOYMENT SERVICES
SECOND QUARTER OF FISCAL YEAR 2015-2016 SUMMARY OF ENROLLMENTS

	In School	Out of School	Total
Active Enrollments	0	8	8
In Follow-Up Services	12	11	23
TOTALS	12	19	31
Characteristics of Youth Currently Served at Enrollment			
Homeless	0	6	6
Pregnant or Parenting	1	6	7
Tested under the 9th grade level in Reading, Language or Math	8	13	21
Foster Child	1	4	5
Have a Disability	2	4	6
Offender	0	4	4
English Language Learner	0	1	1
Low Income	12	18	30
High School Drop Out	0	5	5
Services and Achievements of Enrolled			
Employed	5	10	15
Receiving Tutoring	0	8	8
Enrolled in College or Trade School	1	4	5
Attained a College Degree	0	1	1
Attained an Occupation Career Certificate	0	4	4



Performance Summary

Performance Items	Program Year Performance Goal	Performance at 2 nd Quarter	Predicted Performance at 3 rd Quarter
Placement in Employment or Education	65%	83.33%	78.47%
Attainment of Degree or Certificate	55%	80%	69%
Literacy & Numeracy Gains	50%	0%	33.33%

Mendocino Workforce Development Board Program Report

Adult and Dislocated Worker Programs

July 1, 2015 – Jan 31, 2016

Per the DOL Employment and Training Administration (ETA), Workforce Innovation and Opportunity Act (WIOA) will help job seekers and workers access employment, education, training and support services to succeed in the labor market and match employers with skilled workers they need to compete in the global economy.

As the program provider for WIOA Adult and Dislocated Workers MPIC's goal is to promote an increase in employment, job retention, earnings and occupational skills improvement for eligible job seekers. This, in turn, improves the quality of the workforce, reduces welfare dependency, and improves the productivity and competitiveness for our Community.

PROGRAM SERVICES DEFINITION
BASIC and INDIVIDUALIZED CAREER SERVICES: Outreach, job development, job referrals, job search & placement, workshops, labor market information for all job seekers. Comprehensive & specialized assessments of skill levels & service needs, development of an employment plan, & short-term pre-vocational services.
TRAINING SERVICES: Training services include occupational skills training, entrepreneurial training, job readiness training, Adult education and literacy, On-the-Job training, customized training and skills upgrade and retraining.

ADULT & DISLOCATED WORKER ENROLLMENTS & EXITS				
ENROLLMENTS	Adult		Dislocated Workers (Laid Off Workers)	
	Planned	YTD	Planned	YTD
Career Services	60	44	60	23
Training Services	30	12	25	10
Received a support service other than training tuition	N/A	7	N/A	3
Exits	N/A	1	N/A	5

OCCUPATIONAL TRAINING	
NO. OF TRAINEES	OCCUPATIONAL SECTORS
12	Health Care
4	Clerical, Computer Technology, Bookkeeping
2	Heavy Truck and Tractor Trailer Drivers
1	Education
2	Automotive
1	Paralegal

**Mendocino Workforce Investment Board Program Report
Adult and Dislocated Worker Programs
July 1, 2015 – Jan 31, 2016**

SUBSIDIZED EMPLOYMENT	
On-the-Job Training	0
Work Experience	0

ONSITE HIRING EVENTS	
Hiring Events	5
Job Seekers Interviewed	17
Job Seekers Hired	6

BUSINESS SERVICES	
Employer Services	243
Job Orders Received	66
Employer Contacts	60

TRAINING EXPENDITURES		
TOTAL MANDATED TRAINING EXPENDITURE 2014/15 PY	\$113,798	25%
TRAINING EXPENDITURES	\$19,514	4.3%
LEVERAGED TRAINING EXPENDITURES	\$202*	
TOTAL TRAINING EXPENDITURES	\$19,716	4.3%
PROJECTIONS	\$12,872	

*this amount has not been approved by WIA Admin
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STAFF REPORT

TO: Mendocino County Workforce Development Board
FROM: Debra Holmes, Administrator Workforce Development Board
SUBJECT: Rapid Response Allocation for Program Year (PY) 2015-2016
DATE: March 9, 2016

Due to a reduction in Rapid Response (RR) funding for PY 2015/16, a contract amendment has been executed for the Mendocino Private Industry Council, Inc. (MPIC) contract. The Workforce Services Division (WSD) of the Employment Development (EDD) issued Directive WSD14-16, noticing that while PY 2014/15 RR allocation may be carried forward into PY 2015/16, the 2015/16 Round II allocation would be reduced by any RR funds carried forward into PY 2015-16. These reductions are reflected in WSDD-128 issued by the same department.

Additionally, on November 16, 2015, EDD issued a modification reflecting a 0.2108 percent recession of Adult and Dislocated Worker funds contained in the Continuing Appropriation Resolution for Fiscal Year 2016.

Attached you will find the previous and current calculations by grant, as well as Exhibit B, the amended portion of the contract.

Grant #	Carry-In	Contract Allocation	Dates	Total	New Calculation
	Carry-In	2,396		2,396	2,396
201		17,143	07/01/2015-09/30/2015	17,143	17,143
202		182,577	10/01/2015-06/30/2015	182,577	182,180
Adult Total				202,116	201,719
<hr/>					
	Carry-In	9,539		9,539	9,539
501		31,414	07/01/2015-09/30/2015	31,414	31,414
502		167,728	10/01/2015-06/30/2015	167,728	167,362
Dislocated Worker Total				208,681	208,315
<hr/>					
	Carry-In	40,130		40,130	40,130
540		19,063	07/01/2015-09/30/2015	19,063	19,063
541		99,661	10/01/2015-06/30/2015	99,661	32,228
Rapid Response Total				158,854	91,421
<hr/>					
	Carry-In	24,463		24,463	24,463
292		5,268	07/01/2015-09/30/2015	5,268	5,268
293		29,036	10/01/2015-06/30/2015	29,036	28,975
Layoff Aversion				58,767	58,706
<hr/>					
MPIC's Totals				628,418	560,161
<hr/>					
	Carry-In	68,778		68,778	
301		186,625	04/01/2015-06/30/2016	186,625	
Youth Totals (RCS)				255,403	No Change

(68,257) Difference

STAFF REPORT

TO: Mendocino County Workforce Development Board

FROM: Debra Holmes, Administrator Workforce Development Board

SUBJECT: WIOA Implementation Ad Hoc Committee

DATE: March 9, 2016

The Workforce Development Board, with the agreement of the Chief Local Elected official (CLEO), is responsible for entering into a Memorandum of Understanding (MOU) with each of the One-Stop partners. The MOU outlines the operation of the overarching one-stop delivery system.

Staff is recommending the creation of a WIOA Implementation Ad Hoc Committee. The Ad Hoc committee would act as both the convener of the MOU negotiations with the one-stop partners, as well as assist with designing how one-stop services are delivered and accessed. Phase I of the MOU process includes service coordination among all one-stop partners and must be completed by June 30, 2016. Phase II of the MOU process includes the shared resources and costs agreements and is due by December 31, 2017.

The State has recommended that, at a minimum, the following core programs be included in the process:

WIOA Title I-B (WDB Staff Debra Holmes)

- Youth Employment & Training
- Adult Employment & Training
- Dislocated Worker Employment & Training

WIOA Title II

Basic Education for Adults (Mendocino Community College)

WIOA Title III

Wagner-Peyser Employment Services (Employment Development Department)

WIOA Title IV

Vocational Rehabilitation Services (Department of Rehabilitation)

Temporary Assistance for Needy Families (TANF) (CalWORKs Job Services) *While TANF is not currently represented on the WDB. WIOA allows subcommittees to have representation of both WDB members and non-members. WDB Staff would work to secure a member of CalWORKs staff for representation on this committee.*

In addition to the above members, Pamela Jensen has expressed interest in being a member of this ad hoc committee.

STAFF REPORT

TO: Mendocino County Workforce Development Board

FROM: Debra Holmes, Administrator Workforce Development Board

SUBJECT: Appointment of Tom Woodhouse as Chair of the WIOA Youth Committee

DATE: March 9, 2016

On March 11, 2015, the Mendocino County Workforce Development Board (WDB) voted and approved the Youth Committee as a standing committee under the Workforce Innovation and Opportunity Act (WIOA). The membership requirements under the WIOA for the Youth Committee are that the committee must include 1) a member of the local board, who must chair the committee, 2) members of community based organizations with a demonstrated record of success in serving eligible youth, and 3) other individuals with appropriate expertise and experience who are not members of the local board.

Tom Woodhouse, who was a member of the Youth Council and a WDB member, offered to chair the Youth Committee as required under the WIOA. On September 14, 2015, the Youth Council members voted and approved Tom Woodhouse as the chair of the Youth Committee.

STAFF REPORT

TO: Mendocino County Workforce Development Board

FROM: Mike Parkinson, Career Pathways Business/Education Liaison

SUBJECT: Northern California Career Pathways Alliance

DATE: March 9, 2016

The Northern California Career Pathways Alliance (NCCPA) is a grant-based coalition of six counties (Mendocino, Marin, Sonoma, Napa, Solano and Lake). The NCCPA was created to develop new, and enhance existing, career pathways that create a highly qualified workforce benefiting employers, students and the community at large. NCCPA in Mendocino County is a collaborative effort between industry and education stakeholders that includes Mendocino County Workforce Development Board, Mendocino County Office of Education (MCOE), Mendocino College, local schools and Mendocino County employers.

A NCCPA pathway will identify employer needs, pinpoint training and education barriers and skills gaps, then provide occupational and technical education to create a job-specific, high-skills employee base in Mendocino County. Pathways will incorporate relevant academic material for specific employment areas, including development of work ethics (soft skills), hands on training and career preparation such as job shadowing and internships.

In support of the NCCPA, a symposium, "Helping the Youth of Mendocino County be Better Employees" is being planned with the input and assistance of the Workforce Development Board Youth Committee. The goal of the symposium is to bring youth and employers together to provide insight as to what their experiences have been as the employee and the employer.

The symposium agenda includes a presentation by a speaker panel of youth who have received services from various programs in Mendocino County and successfully entered the workforce or work related activities with an employer.

Programs and youth represented may include the Redwood Community Services (RCS) Workforce Innovation and Opportunity Act Youth Program, MCOE's Special Education SELPA Program, Mendocino College CalWORKs Welfare-to-Work Work Study Program, RCS CalWORKs Expanded Subsidized Employment Program, and Juvenile Probation.

After the youth panel presentation, a breakout session is planned for employers to discuss their experiences with the youth workforce in our county, with a report-out summary at conclusion of meeting which will provide essential feedback needed to strengthen the career pathways.

Howard Memorial Hospital has graciously agreed to be the employer champion of this event, with the event being held in the new hospital restaurant and catered by their new kitchen. The event is planned for mid-April.

STAFF REPORT

TO: Mendocino County Workforce Development Board
FROM: Debra Holmes, Administrator Workforce Development Board
SUBJECT: SlingShot Grant Update
DATE: March 9, 2016

The Mendocino County Workforce Development Board (WDB), along with the other WDBs that make up the North Bay Employment Connection (NBEC), was recently awarded a \$1M SlingShot grant from the California Workforce Development Board. The NBEC regional collaborative includes the Mendocino, Solano, Marin, Napa-Lake, and Sonoma WDBs. The SlingShot grant will be divided among all five boards, with Solano serving as the administrator of the grant.

Mendocino County will receive \$156,000 for a 2 year grant period beginning April 1, 2016. These funds will be used by the Workforce Innovation and Opportunity Act (WIOA) Administration Unit to hire an extra-help staff position to fulfill the requirements of the grant.

Project activities under the grant will include:

1. Region-wide capacity-building efforts on innovative business engagement practices;
2. Conduct of experimental approaches on: a) local business engagement efforts, with b) use of "Sector Specialists"; and
3. Creating identification/recognition among businesses of the local WDBs and Americas Job Centers of California (AJCCs) as business "solution providers."

Industry sector partnerships will be established around significant industry clusters and career pathways identified by NBEC, the Northern California Career Pathway Alliance (NCCPA) partner entities, and local economic development entities.

STAFF REPORT

TO: Mendocino County Workforce Development Board
FROM: Jessica Byers, Department Analyst Workforce Development Board
SUBJECT: Training Expenditures Update for Program Year (PY) 2015-2016
DATE: March 9, 2016

As of the end of January 2016, the amount expended on training in the Adult and Dislocated Worker (DW) programs for PY 2015-2016 totals \$15,996.

The required training mandate is 25% of the Adult and DW formula funds and totals \$113,586. This amount was recently adjusted to reflect the 0.2108 percent reduction in Adult and DW formula funds contained in the Continuing Appropriation Resolution for Fiscal Year 2016.

Mendocino County Workforce Development Board - 2016

Name	EDD WIOA Category	M	B	L	Telephone	Address	City, State, Zip	Email
Dennis Aseltyne	Education (Local Ed. Entity)	M			467-5127	2240 Old River Road	Ukiah, CA 95482	dpa@mcoe.us
Patty Bruder	North Coast Opportunities		B		462-2596	413 N. State Street	Ukiah, CA 95482	pbruder@ncoinc.org
Jack Buckhorn	Labor			L	542-3505	2525 Cleveland Ave. Ste	Santa Rosa, CA	jackb@ibewlocal551.org
Paul Castro	WIOA 167 Migrant & Seasonal Farmworkers			L	916-514-4313	2730 Gateway Oaks Ste. 200	Sacramento CA 95833	paul.castro@cahumandevlopment.org
Eric Cooper	Native Am. EmPLY./Training		B	L	916-920-0285	738 N. Market Blvd.	Sacramento CA 95834	ericc@cimcinc.com
Steve Hixenbaugh	Education	M	B		468-3220	1000 Hensley Creek Rd.	Ukiah, CA 95482	shixenbaugh@mendocino.edu
Pam Jensen	Vocational Rehabilitation	M	B		468-8824	P. O. Box 689	Ukiah, CA 95482	pamjensen@uvah.org
Terisa Buchanan	Business/Drip Works		B		459-6323	1114 W. Standley	Ukiah, CA 95482	teri@dripworks.com
John Kuhry	Business & Economic Dev.	M	B		467-5953	205 N. Bush St. #252	Ukiah, CA 95482	john@edfc.org
Pamela Patterson	Economic Dev. & Business	M	B		964-7571	760 B Stewart Street	Fort Bragg, CA 95437	pamela@westcompany.org
Robyn Stalcup *	Job Services/ Wagner/Peyser	M			441-4584	409 'K' Street	Eureka, CA 95501	Robyn.Stalcup@edd.ca.gov
Terry Poplawski	Labor			L	462-6570	612 Walnut Ave.	Ukiah, CA 95482	tpop@pacific.net
Tom Woodhouse	(BOS delegate to the WDB)	M			463-4221	501 Low Gap Road	Ukiah, CA 95482	tmgwoodhouse@hotmail.com
Lisa Epstein *	Business/State Farm		B		459-4044	6701 Black Oak Drive	Ukiah, CA 95482	lisa@lisaepstein.com
Diana Easley	Rehabilitation Act of 1973	M			463-3645	625 Kings Ct.	Ukiah, CA 95482	Diana.Easley@dor.ca.gov
Total 15			Total 8 53%	Total 4 27%				

* Membership Pending

B = Business Member

L = Labor Rep

M = Mandatory