

Mendocino Historical Review Board

c/o Planning & Building Services
120 West Fir Street
Fort Bragg, CA 95437
964-5379



MENDOCINO HISTORICAL REVIEW BOARD

DRAFT MINUTES – REGULAR MEETING

May 2, 2016

These are action minutes. For a complete transcript of the meeting please request a copy of the digital recording. Audio recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

Draft minutes will be approved, possibly with corrections, at the next MHRB meeting.

1. **Call to order.** The Board convened at 7:00 PM for their regularly scheduled meeting.
2. **Roll Call.** Board Members present: Lamb, Arch, and Sherman. Board Member absent with notice: Potash. Secretary Cherry was present.
3. **Determination of Legal Notice.** Ms. Cherry confirmed that all items were properly noticed.
4. **Approval of Minutes.** Approval of February minutes was continued to July 2016, because a quorum of the members attending the February were not present at the May meeting.
5. **Correspondence.** None received.
6. **Report from the Chair.**
7. **Public Expression.** Ms. Traber expressed her appreciation to the Review Board, acknowledging that MHRB meetings has its challenges.

Mr. Sacks said he appreciated the “streamlining” the review of signs (creating consent calendar items) and recommended the sign permit fees be reduced.

Mr. Maxwell said that he would be filing a MHRB application in the future and would like the opportunity to receive public input on a project to renovate a home on Albion Street.

8. **Consent Calendar Items.**
 - 8a. **MHRB 2016-0008 Ayres, MacCallum House 2016 Events/Tent.** Review Board moved item to public discussion.
 - 8b. **MHRB 2016-0009, Bear Flag, Sign “Old Gold Jewelry”.** Review Board moved item to public discussion.



- 8c. MHRB 2016-0010 Phillips, Sign “Flockworks artful community”.** Review Board Member Lamb moved to approve MHRB 2016-0010. The motion was seconded by Review Board Member Sherman.

MHRB 2016-0010 was unanimously approved (3-0).

9. Public Hearing Items.

- 8a. MHRB 2016-0008 Ayres, MacCallum House 2016 Events/Tent.** A request to erect a tent on multiple weekends to be used for weddings. For each event, the tent will be erected on Friday afternoon and taken down on Sunday afternoon. Weddings are planned for the following nine dates in 2016: April 9, May 21, June 4, July 9, July 16, August 27, September 17, September 24, and October 1. Located at 45020 Albion Street (APN: 119-236-12).

Planner Cherry presented the project and mentioned that some of the dates coincided with music festival events. Mr. Herman spoke on behalf of the MacCallum House. He stated that the hotel is a supporter of the music festival and the MacCallum House staff discussed their event schedule with the music festival board. They determined to not hold an event at the Mac Callum House on dates when the music festival has scheduled quieter concerts near the hotel. He requested that June 25 be added as an event date with the approval of their requested permit. Public input was given by Mr. St John. Review Board Members inquired about an event on April 9, 2016 and requesting a permit for an event that had already occurred. They also mentioned Mac Callum House exterior lights are very bright at night and requested that nighttime glare be reduced.

Review Board Member Sherman moved to approve MHRB 2016-0008 and Member Lamb seconded the motion after requesting an amendment to the motion, adding June 25 to the event dates proposed.

MHRB 2016-0008 was approved, with the addition of a June 25, 2016 event date, by an unanimous vote.

- 8b. MHRB 2016-0009, Bear Flag, Sign “Old Gold Jewelry”.** A request for a double faced painted wood sign hanging vertically from building on Kasten Street. Sign to have muddy red background with lettering in white with black outline and in gold. Sign copy to read "Flockworks artful community."

Planner Cherry presented the proposed signs. Mr. Sacks represented the applicant and mentioned that the business owner would like to have a sign by the back door entrance, too. (If they chose to use the back door as an entrance). No public comments were received. Review Board Members inquired about the total sign area and whether a directory sign was suitable.

Review Board Member Sherman moved to approve MHRB 2016-0009 with the condition that if the back door was used as an business entrance, then a sign could also hang there. Member Lamb seconded the motion.

MHRB 2016-0009 was unanimously approved with specific conditions for a sign adjacent to the rear door entrance to the business.

- 9a. MHRB 2016-0005 St. John, Solar.** Continued from April 4, 2016. A request to install solar collectors on the south-facing roof of an existing house.



Planner Cherry presented the proposed solar energy device proposed to be mounted on the roof of an existing single-family residence. Mr. St John spoke on behalf of the project proposed for his home and Mr. Erikson provided specifications about installing the equipment. Public input was received from Mr. Edmundson, Ms. Roberts, Mr. Sacks and Mr. Grimes. Review Board Members discussed the height, mounting brackets, viability of solar shingles, and energy savings. Review Board Member Sherman said the view from public spaces was innocuous.

Review Board Member Sherman moved to approve MHRB 2016-0005 and the motion was seconded by Member Lamb.

MHRB 2016-0005 was approved by a 2-to-1 (Arch) vote.

- 9b. MHRB 2016-0004 Brozicevic, Single-Family Residence.** Continued from April 4, 2016. A request to construct a new two-story Italianate-style house with detached garage and shed.

Planner Cherry presented the proposed single-family home. Ms. Brozicevic discussed project components. Public input was received from Mr. Edmundson, Ms. Roberts, Mr. Grimes, and Ms. Wang. Review Board Members discussed parking, skylights, walkway, railings, existing grade, reduction in glass on entry doors, and window muntins.

Review Board Member Sherman moved to approve MHRB 2016-0004 with additional conditions requiring the driveway be narrowed to the width of two cars and the proposed skylights be removed. Review Board Member Lamb seconded the motion.

MHRB 2016-0004 was approved, with specified conditions, by a 2-to-1 (Arch) vote.

10. Matters From the Board.

- 10a. Wood Sign Policy.** The Review Board discussed high-density urethane, a topic raised by Rick Sacks during public expression. No action was taken.
- 10b. Preservation awards.** Review Board Member Lamb requested discussion about awards be placed on the next meeting's agenda.

11. Matters From the Staff.

- 11a. Presentation regarding Community Choice Energy from Tom Kelly, Executive Director of KyotoUSA.**
- 11b. MHRB Permit 2015-0019 Mendocino Historical Research Water Tank.** Continued from March 2016. Installation of a plastic 3,000-gallon water storage tank in the northwest corner of the Kelley House Museum property. The tank will be recessed into the ground so that the top of the tank is level with the existing fencing on Albion Street. Located at 45007 Albion Street, Mendocino; APN: 119-238-17.

MHRB Permit 2015-0019 was continued to the June 6, 2016 meeting to allow Review Board Members to view alterations at the site.

12. The meeting adjourned at 10:30 PM.