

Mendocino Historical Review Board

c/o Planning & Building Services
120 West Fir Street
Fort Bragg, CA 95437
964-5379



MENDOCINO HISTORICAL REVIEW BOARD

DRAFT MINUTES – REGULAR MEETING

June 6, 2016

These are action minutes. For a complete transcript of the meeting, please request a copy of the digital recording. Audio recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

Draft minutes will be approved, possibly with corrections, at the next MHRB meeting.

1. **Call to order.** The Board convened at 7:00 PM for their regularly scheduled meeting.
2. **Roll Call.** Review Board Members present: Lamb, Arch, and Sherman. Board Member absent with notice: Potash. Secretary Cherry and County Counsel Kiedrowski were present.
3. **Determination of Noticing.** Ms. Cherry confirmed that all items were properly noticed.
4. **Approval of Minutes.** No action was taken on the May 2016 Review Board Meeting Minutes. Staff stated that multiple meeting minutes would be available for adoption during the July meeting. The lack of a quorum of members present at previous meetings has delayed the adoption of February and April meeting minutes.
5. **Correspondence.** None received.
6. **Report from the Chair.** No report from the Chair. Discussion about the order of the meeting agenda, including requests to move consent items to public discussion. Review Board Member Lamb requested moving Item 8a to public hearing items and Chair Arch requested moving Item 8b to public hearing items.
7. **Public Expression.** Mr. Edmundson requested an update about Review Board's recommendation to amend the Historical Review Board Design Guidelines to include the Secretary of the Interior's Guidelines for installing solar panels in historic districts and on historic structures. At the Chair's request, staff provided an update to the Review Board.
8. **Consent Calendar Items.**
 - 8a. **MHRB 2016-0012 Roman Catholic Bishop of Santa Rosa, Sign Permit.** Review Board moved item to public discussion.
 - 8b. **MHRB 2016-0013 Cimmiyotti, Sign for Artists Co-Op of Mendocino.** Review Board moved item to public discussion.



9. Public Hearing Items.

- 8a. MHRB 2016-0012 Roman Catholic Bishop of Santa Rosa, Sign Permit.** A request for a Mendocino Historical Review Board Permit to replace two existing double-sided signs: one Parish Hall sign and one Church sign where both are located at 10700 Lansing Street.

Planner Cherry presented the application. Mr. Innes presented on by half of the applicant. Public comments were received from many members of St Anthony's Catholic Church and Mr. Buckelberry, Mr. Siemens, Mr. Harvey, Mr. Sacks, Mr. Edmundson, Ms. Lennox, Ms. Siemens, Mr. Merle, and Mr. Raina. Review Board discussion followed public input. Discussion and inquiry included that the posts would be made from cedar wood and the sign would be made from high-density urethane (HDU). The applicant was not subject to violation fees, as they had applied for an MHRB Permit for the HDU sign.

Review Board Member Sherman moved to deny MHRB 2016-0012 stating that the application does not comply with MCC Section 20.712.015 (that specifies that signs shall be made from wood) and that the applicant had not demonstrated circumstances where wood material was not feasible. Review Board Member Lamb seconded the motion.

MHRB 2016-0012 was denied by unanimous vote (3-0).

- 8b. MHRB 2016-0013 Cimmiyotti, Sign for Artists Co-Op of Mendocino.** A request to repurpose the "Artist's Co-Op Gallery of Mendocino" sign at its new business location.

Planner Cherry presented the application noting that the applicant provided the Review Board with two sign options (Alternative 1 and Alternative 2). Ms. Lennox presented the proposed sign on behalf of the Artist Co-Op. Public comments were received from Mr. Sacks.

Review Board Member Lamb moved to approve the sign and she accepted a friendly amendment to the motion, which added that the applicant could select either sign Alternative 1 or Alternative 2. "Either option of their choosing." Review Board Member Sherman seconded the motion.

MRHB 2016-0013 was approved by unanimous vote (3-0).

11. Matters From the Staff.

- 11a. MHRB Permit 2015-0019 Mendocino Historical Research Water Tank.** Installation of a plastic 3,000-gallon water storage tank in the northwest corner of the Kelley House Museum property. The tank will be recessed into the ground so that the top of the tank is level with the existing fencing on Albion Street. Located at 45007 Albion Street, Mendocino; APN: 119-238-17.

Planner Cherry presented an update on the project status, including that the fence height had been raised (longer fence boards installed). The overall effect is that although the fence is taller, it has its previous appearance and it screens views of the water storage tank. Review Board Sherman moved that the altered fence and storage tank screening, as recently constructed in March-April 2016, sufficiently satisfied MHRB Permit 2015-0019. The Review Board unanimously agreed.



- 11b. Discussion of Findings and Motions.** Examples of findings and motions to approve, continue, or deny a proposal.

Planner Cherry presented the June 6, 2016 memorandum to the Review Board. County Counsel Kiedrowski provided clarification, including (1) allowing for a short meeting break to prepare written findings and (2) making a tentative motion to approve/deny an application, continuing the item to the next scheduled meeting, and directing staff to bring back to the Review Board written recommendations with findings.

- 11c. Quarterly Code Enforcement Update.** Report will be available in July.

10. Matters From the Board.

- 10a. Biennial Historic Preservation Award Nomination Process: Voting, Awards and Announcement.** The Review Board discussed that the awards have traditionally been given biennially (and not annually). Review Board Members directed staff to place on the February agenda that nominations would be accepted and considered at the March 2016 Review Board Meeting. Historic Preservation Awards would distributed during the April 3, 2017 MHRB Meeting to coincide with National Preservation Month.

- 12. The meeting adjourned at 9:25 PM.**