

Mendocino Historical Review Board

c/o Planning & Building Services
120 West Fir Street
Fort Bragg, CA 95437
964-5379



MENDOCINO HISTORICAL REVIEW BOARD

DRAFT MINUTES – REGULAR MEETING

July 11, 2016

These are action minutes. For a complete transcript of the meeting, please request a copy of the digital recording. Audio recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

Draft minutes will be approved, possibly with corrections, at the next MHRB meeting.

1. **Call to order.** The Review Board convened at 6:15 PM for a site view at 45050 Covelo Street. Following the site view, the Review Board Meeting began at 7:00 PM.
2. **Roll Call.** Review Board Members present: Lamb, Arch, and Potash. Board Member absent with notice: Sherman. Secretary Cherry was present.
3. **Determination of Noticing.** Ms. Cherry confirmed that all items were properly noticed.
4. **Approval of Minutes.** No action was taken on the February, April, May, and June 2016 Review Board Meeting Minutes. The lack of a quorum of members present at previous meetings delayed the adoption of the minutes.
5. **Correspondence.** None received.
6. **Report from the Chair.** No report from the Chair. Discussion about the order of the meeting agenda, including requests to move consent items to public discussion because of a last minute request to change permit details.
7. **Public Expression.** Mr. O'Brien. At the Chair's request, staff provided an update to the Review Board.
8. **Consent Calendar Items.**
 - 8a. **MHRB_2016-0014 Sign "Yoga Shine".** Review Board moved item to public discussion following item 9a.
9. **Public Hearing Items.**
 - 9a. **MHRB 2016-0015 Coppage, Studio.** A Mendocino Historical Review Board Permit request to construct a 480-square-foot saltbox style studio with Board and Batten siding, an attached deck, and wooden windows.



Planner Cherry presented the application. Dr. Thomson presented on behalf of the applicant. Public comments were received from Mr. Imhoff. Review Board discussion followed public input. Discussion and inquiry included window frame color, gutter material and color, skylights, and possible re-siting the accessory structure closer to Lansing Street.

Review Board Member Potash moved to approve MHRB 2016-0015 with an addition condition that the accessory building setback shall be 12-feet from the Lansing Street property line. The motion was seconded by Member Arch.

MHRB 2016-0015 was approved 2-1 (Arch).

- 8a. MHRB 2016-0014 Imhoff, Sign “Yoga Shine”.** A Mendocino Historical Review Board Permit request to hang a new 4 square foot sign (Yoga Shine) from an existing wrought iron bracket with hooks. Note: The site is listed as a Category 11b historic resource where the building is historically important and the semi-bungalow built architecture is historic by age and design in Mendocino.

Planner Cherry presented the application noting that the applicant furnished a new sign design for Review Board consideration. The applicant said that the sign was to be the same size as originally proposed.

Review Board Member Lamb moved to approve MHRB 2016-0014 with the revised sign design. The motion was seconded by Member Potash.

MRHB 2016-0013 was approved by unanimous vote (3-0).

10. Matters from the Board.

10a. Review Board Vacancy. Members discussed opportunities to recruit another member to the board.

10b. Code Enforcement. Members discussed code enforcement activity within the Town and strategized how to increase local efforts.

11. Matters from the Staff.

11a. Update on MHRB 2016-0001 (MCDOT) Main and Kasten Streets Appeal to BOS. This appeal is scheduled to be heard in Ukiah by the Board of Supervisors on July 18.

11b. Update on MHRB 2015-0022 (Barrett) Tool Shed Appeal to BOS. This appeal is scheduled to be heard in Ukiah by the Board of Supervisors on July 18.

12. The meeting adjourned at 9:57 PM.