

Executive Committee Meeting Agenda

August 10, 2016 11:30 a.m. – 1:00 p.m.

Location 1: 631 South Orchard Ave., Ukiah CA., Mendocino Room

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| 1. | Call to Order – John Kuhry, Chair | Action | 1 |
| 2. | Review / Approve Agenda | Action | 1 |
| 3. | Disclosure – Any financial interest (assets, contracts, income etc.) of WIB members which may be materially affected by actions or discussion on this agenda should be disclosed at this time and members should leave the room prior to any discussion of the item and return after the discussion has ended and/or action has been taken. | Info/Disc. | 3 |
| 4. | Minutes: | Action | 3 |
| | a. Review Workforce Development Board (WDB) Meeting May 11, 2016 (Attachment) | | |
| | b. Approve Special Executive Committee Meeting May 31, 2016 (Handout) | | |
| | c. Approve Special Executive Committee Meeting June 24, 2016 (Attachment) | | |
| 5. | Workforce Innovation and Opportunity Act (WIOA) 4th Quarter Program Services Provider Reports: | Info/Disc | 10 |
| | a. Mendocino Private Industry Council (MPIC) WIOA Adult, Dislocated Worker, and Rapid Response Services (Handout) | | |
| | b. Redwood Community Services (RCS) WIOA Youth Program Services (Attachment) | | |
| 6. | Receive WIOA Administrative Unit PY 2015-2016 4 th Quarter Expenses (Attachment) | Action | 2 |
| 7. | Receive MPIC PY 2015-2016 4 th Quarter Expenses (Attachments) | Action | 5 |
| | a. Budget vs. Expenses | | |
| | b. Professional Expenses | Action | 5 |
| 8. | Receive RCS PY 2015-2016 4 th Quarter Expenses (Attachment) | | |
| 9. | Receive and Approve WIOA Admin Unit PY 2016-2017 Budget (Attachment) | Action | 5 |
| 10. | Receive and Approve MPIC PY 2016-2017 Budget (Attachment) | Action | 5 |
| 11. | Receive and Approve RCS PY 2016-2017 Budget (Attachment) | Action | 5 |
| 12. | Mendocino County Local Workforce Development Area Consolidation (Attachment) | Action | 20 |
| 13. | MPIC Training Expenditure Course of Action Report | Info/Disc | 10 |
| 14. | Election of Officers (Handout) | Action | 5 |
| 15. | WDB Staff Reports: | Info/Disc | 5 |
| | a. Memorandum of Understanding (MOU) Between Mendocino County WDB, Local Elected Official (LEO) and American Job Centers of California (AJCC) Partners Executed and Sent to State (Attachments) | | |
| | b. Results of State Fiscal Monitoring for PY 2015-2016 | | |
| 16. | Member Comments/Reports | Info/Disc | 5 |

18. **Public Comment** - *limited to 3 minutes on matters under the jurisdiction of the Board, not listed elsewhere on the agenda.* Info 3

19. **Adjourn** Action 1

The Executive Committee reviews the Bylaws and may suggest amendments to the WIB; may review amendments proposed by other members in order to make recommendations on such amendments; shall recommend potential board members to the Board of Supervisors; shall routinely review member attendance at WIB and Committee meetings; may remove Standing Committee Chairpersons and members on the recommendation of the Chairperson or any other member of the WIB; shall see to it that orientation and training is provided for new board members, that retreats and other social events of the board take place, that board evaluations are developed and conducted, and that improvements are made to the Five-Year Plan.

The Executive Committee may take action on behalf of the full WIB when such action must be taken prior to the next full meeting of the WIB. This WIA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. For special accommodations, contact the WIA Administrator at (707) 467-5590 at least five days prior to the meeting.