

Mendocino County Workforce Investment Board

631 S. Orchard Avenue

Ukiah, California 95482

www.mendowib.org

(707) 467.5506 / (707) 467.5592 fax



A proud partner of America's
Job Center of CaliforniaSM network

Executive Committee Meeting Agenda

February 10, 2016 11:30 a.m. – 1:00 p.m.

Location 1: 631 South Orchard Ave., Ukiah CA., Mendocino Room

Location 2 (TELECONFERENCE): 2525 Cleveland Ave., Suite B, Santa Rosa

1. Call to Order – John Kuhry, Chair Action 1
2. Review / Approve Agenda Action 1
3. Disclosure – Any financial interest (assets, contracts, income etc.) of WIB members which may be materially affected by actions or discussion on this agenda should be disclosed at this time and members should leave the room prior to any discussion of the item and return after the discussion has ended and/or action has been taken. Info/Disc. 3
4. Public Comment - Limited to 3 minutes on matters under the jurisdiction of the Board, not listed elsewhere on the agenda. Action 3
5. Approval of Minutes: Action 5
 - a. Approve Special Executive Committee Meeting Minutes of November 30, 2015 Attachment
 - b. Review Youth Subcommittee Meeting Minutes of November 10, 2015 and January 4, 2016 Attachments
6. Consent Calendar: Info/Action 15
 - a. Receive Mendocino Private Industry Council (MPIC) 2nd Quarter Expenses PY2015-2016 Attachment
 - b. MPIC 2nd Quarter Professional Services Expenses Attachment
 - c. Receive Redwood Community Services (RCS) 2nd Quarter Expenses PY2015-2016 Handout
 - d. Workforce Innovation and Opportunity Act (WIOA) Administrative Unit 2nd Quarter Expenses PY2015-2016 Attachment
 - e. Approve Kristina Lewis – Youth Council Application Attachment
 - f. Approve Robyn Stalcup – Workforce Development Board Application Handout
 - g. Approve Terisa Buchanan – Workforce Development Board Application Attachment
 - h. Approve Lisa Epstein – Workforce Development Board Application Attachment
7. Approve Workforce Development Board Roster Attachment Action 10
8. WIOA Quarterly Program Service Provider Reports: Info/Disc 15
 - a. RCS WIOA Youth Program Services Attachment
 - b. MPIC WIOA Adult, Dislocated Worker, and Rapid Response Services Handout
9. Discussion and Possible Action Regarding the Creation of WIOA Implementation Ad Hoc Sub-Committee Action 15
10. Staff Reports: Info/Action 15
 - a. Update on Northern California Career Pathways Alliance (NCCPA) Attachment
 - b. Progress on Memorandum of Understanding (MOU) Development with One-Stop Partners
 - c. Update on Slingshot Grant
 - d. Local Workforce Development Board Application for Recertification
 - e. Current Status on Workforce Development Activities
 - f. Staffing Updates
11. Member Comments/Reports Info 5
12. Adjourn Action

The Executive Committee reviews the Bylaws and may suggest amendments to the WIB; may review amendments proposed by other members in order to make recommendations on such amendments; shall recommend potential board members to the Board of Supervisors; shall routinely review member attendance at WIB and Committee meetings; may remove Standing Committee Chairpersons and members on the recommendation of the Chairperson or any other member of the WIB; shall see to it that orientation and training is provided for new board members, that retreats and other social events of the board take place, that board evaluations are developed and conducted, and that improvements are made to the Five-Year Plan.

The Executive Committee may take action on behalf of the full WIB when such action must be taken prior to the next full meeting of the WIB. This WIA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. For special accommodations, contact the WIA Administrator at (707) 467-5590 at least five days prior to the meeting.

Special Executive Committee Meeting Minutes DRAFT
November 30, 2015 11:30 a.m. – 1:00 p.m.
Location 1: 631 South Orchard Ave., Ukiah CA., Mendocino Room
Location 2: 760 B Stewart Street, Fort Bragg, CA

- | | | | |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----|
| 1. | Call to Order – John Kuhry, Chair @ 1135. | Action | 1 |
| 2. | Review / Approve Agenda - Paul Castro moved to approve and Patty Bruder second the motion. | Action | 1 |
| 3. | Disclosure – Any financial interest (assets, contracts, income etc.) of WIB members which may be materially affected by actions or discussion on this agenda should be disclosed at this time and members should leave the room prior to any discussion of the item and return after the discussion has ended and/or action has been taken. – None. | Info/Disc. | 3 |
| 4. | Public Comment - Limited to 3 minutes on matters under the jurisdiction of the Board, not listed elsewhere on the agenda. – None. | Action | 3 |
| 5. | <u>Approval of Minutes:</u> | Action | 5 |
| | a. Approve Executive Committee Meeting Minutes of June 10, 2015 | | |
| | b. Review Workforce Development Board Minutes of August 12, 2015 | | |
| | c. Review Workforce Development Board Minutes of October 14, 2015 | | |
| | Jack Buckhorn made motion, Paul Castro second and unanimously approved the Executive Committee minutes and the review of the Workforce Development Board minutes. | | |
| 6. | <u>Consent Calendar:</u> | Info/Action | 15 |
| | a. Mendocino Private Industry Council (MPIC) Revised 4 th Quarter Expenses PY 2014-2015 | | |
| | b. Receive WIOA Administrative Unit PY2015-16 Budget | | |
| | c. Receive MPIC Budget PY2015-2016 | | |
| | d. Receive Redwood Community Services (RCS) Budget PY 2015-2016 | | |
| | e. WIOA 1st Quarter Administrative Expenses | | |
| | f. Receive MPIC 1st Quarter Expenses PY2015-2016 | | |
| | g. MPIC 1 st Quarter Professional Services Expenses | | |
| | h. Receive RCS 1st Quarter Expenses PY2015-2016 | | |
| | i. Approve Tanja Ramming – Youth Council Application | | |
| | j. Approve Policy No. 30C Youth Program Eligibility | | |
| | k. Approve Policy No. 32B Local Workforce Development Board Definition | | |
| | l. Approve Policy No. 38 Memorandum of Operation (MOO) – Trade Adjustment Assistance (TAA) with attachment | | |
| | m. Approve Policy No. 39 WIOA Youth Program | | |
| | Jack Buckhorn made motion, Pamela Patterson second and unanimously approved the consent calendar. | | |
| 7. | <u>Approval of Contracts:</u> | Action | 10 |
| | a. Approve Amended RCS Contract for Program Service Delivery | | |
| | Jack Buckhorn made motion, Paul Castro second and unanimously approved the Amended RCS Contract. | | |
| | b. Approve Amended MPIC Contract for Program Service Delivery | | |
| | Pamela Patterson made motion, Patty Bruder second and unanimously approved the Amended MPIC Contract. | | |
| 8. | <u>WIOA Quarterly Program Service Provider Reports:</u> | Info/Disc | 15 |
| | a. RCS WIOA Youth Program Services | | |
| | b. MPIC WIOA Adult, Dislocated Worker, and Rapid Response Services | | |
| | Items were discussed, No action was taken. | | |
| 9. | <u>Staff Reports:</u> | | 15 |
| | a. One Stop Reports | | |
| | b. Report of Facilitated Youth Council Meeting | | |
| | c. Update on Slingshot Grant | | |
| | d. Final 2014-2015 Performance Results | | |
| | e. Update on Northern California Career Pathways Alliance (NCCPA) | | |
| | f. Sonoma Mendocino Economic Development District | | |
| | Pamela Patterson made motion, Jack Buckhorn second and unanimously approved the SMEDD member's recommendations. | | |
| | g. Staffing Updates | | |
| | h. Current Status on Workforce Development Activities | | |
| | Items were discussed. | | |
| 10. | Member Comments/Reports | Info | 5 |
| | Committee members updated the group on their programs and upcoming events. | | |
| 11. | Adjourn @ 12:52pm. | | |

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Draft Minutes
MEETING

Date: November 10, 2015 3:00 P.M.
Location: 631 S Orchard Ave., Ukiah, CA 95482
Teleconference From: 208 Dana St., Fort Bragg, CA 95437
Time: 3:00 p.m. – 5:00 p.m.

Present in Ukiah: Carol Barrett, Randy Colson, Alese Jenkins, Joanna Olsen, Chair Tom Woodhouse
Present in Fort Bragg: Laura Welter
Guests: Tim Reynaga, Carly Blundell
Staff: Debra Holmes, Kristen Lawson, Heidi Morrison as minute taker

- | | | |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1. | Call to Order – 3:06 pm | <i>Action by Chair</i> |
| 2. | Review / Approve Agenda Verbal vote, unanimously approved. | <i>Action</i> |
| 3. | Review / Approve Minutes of September 14, 2015 Attachment
Carrol Barrett made motion, Alese Jenkins second and unanimously approved. | <i>Action</i> |
| 4. | 3:15 Timed Item: Facilitated Discussion Regarding Role and Direction of The Youth Council
Tim Reynaga gave a presentation. Discussion and participation from Alese Jenkins, Debra Holmes, Carol Barrett, and Chair Woodhouse. | <i>Information</i> |
| 5. | Redwood Community Services (RCS) Youth Program Services Report Attachment
Carly Blundell spoke on the report. | <i>Info/Disc</i> |
| 6. | Review and Recommendation of RCS Youth Program Service Delivery Contract Attachment
Alese Jenkins made motion to approve the RSC Contract, Carrol Barrett second and unanimously approved. | <i>Action</i> |
| 7. | Review of RCS Budget PY 2015-2016 Attachment
Debra Holmes reviewed. | <i>Info/Disc</i> |
| 8. | Review of RCS First Quarter Expenses Attachment
Debra Holmes reviewed. | <i>Info/Disc</i> |
| 9. | Youth Council Application for Current Members Handout | <i>Information</i> |
| 10. | Meeting Frequency and Schedule of Youth Council Meetings
Carrol Barrett made motion to move the meetings to the 1st Monday of every month at 3pm,
Randy Colson second and unanimously approved. | <i>Action</i> |
| 11. | Adjourn – 4:42 pm | <i>Action</i> |

Mission Statement

*“To increase access to and to improve,
systems which support Mendocino County youth
in the acquisition of meaningful employment”*

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Minutes

Youth Sub-Committee

January 4, 2016

Location: 631 S. Orchard Ave. Ukiah, Ca 95482

Teleconference From: 208 Dana St. Fort Bragg, Ca 95437

Time: 3:00 p.m. – 5:00 p.m.

Present in Ukiah: Tom Woodhouse, Carol Barrett

Present in Fort Bragg: Laura Welter

Staff Present: Debra Holmes, Kristen Lawson, Mike Parkinson

Guests Present: Sharon Govern, Carly Blundell

1. **Call to Order** – Meeting was called to order at 3:02 pm
Quorum was not met. Meeting continued as informational with discussion. No action items were needed.
2. **Review / Approve Agenda** – No action taken
3. **Introduction and Welcome to Tanja Ramming to Youth Council / Youth Subcommittee** – Tanja was not present due to being on vacation. She is anticipated to be in attendance at the February meeting.
4. **Review / Approve Minutes of November 10, 2015** – Minutes from the November 10, 2015 meeting have not been completed as they have not yet been received by the Planning and Building Services clerical support staff. There were no minutes for review.
5. **Redwood Community Services (RCS) Youth Program Services Report** – RCS staff was present and informed the members that the Program Services Report was the same report that had been presented at the last meeting regarding the first quarter of the year (July – Sept.) and there had been no changes to the report. Discussion regarding the number of youth in tutoring and subsidized employment opportunities took place. It was again noted that a Job Developers meeting with other partner agencies would be beneficial.
6. **Review of Youth Preliminary First Quarter Performance** – WIOA Administrative Staff explained the first quarter performance report for youth performance measures. Members had many questions and found that both the report and as well as the measures themselves are difficult to understand. Discussion ensued and members requested staff provide a report that better describes each performance measure.
7. **Workforce Development Board Youth Sub-Committee (formerly known as Youth Council)**
Application for Current Members – Applications were provided to all current Youth Council members in order to establish the Youth Sub-Committee under WIOA. All applications will be reviewed by the WDB for approval.

8. **Final Results of Youth Program Monitoring- 13/14 MPIC and 14/15 RCS** – The Final Program Monitoring Letters were provided to the members and WIOA Administrative Staff briefly explained the results of each monitoring. There were no questions or discussion.

9. **Business Symposium / Northern California Career Pathways Grant (NCCPA) Potential Collaboration with Youth Sub-Committee** – Mike Parkinson, Business/Education Liaison for the WDB under the Career Pathways Grant, gave a presentation regarding Career Pathways and the Northern California Career Pathways Alliance (NCCPA). WIOA Administrative Staff discussed with the members the potential for the Youth Sub-Committee to assist with convening a symposium of employers who would be interested in providing youth with Career Pathway experiences. The following recommendations were provided:
 - Focusing the symposium on how to make youth better employees in order to engage employer's interest as to the benefit of their participation in the symposium and Career Pathways.
 - The onset of the meeting will be a brief overview of Career Pathways.
 - There will be a panel of 5 youth presenters who have all had experience with workforce programs and they will discuss the value they have received from these programs.
 - The symposium will be concluded by employers discussing what they feel they need from youth as employees.

Also discussed were possible times and locations for the symposium. WIOA Administrative Staff will research further and bring the information back to the Youth Sub-Committee at the February meeting.

10. **Adjourn** – The meeting was adjourned at 4:40 pm

Submitted by: Kristen Lawson

Mendocino Private Industry Council, Inc.

Budget FY 2015/2016 with Actuals

				FY 2015/16	2nd Quarter 2015-2016						
		Carry Over		Total						Over	
<u>WIA Formula Funds:</u>		from	Allocations	Available	Actual	Actual	Actual	Actual	Actual	(Under)	QB
Class		FY 2014/15	FY 2015/16	Funding	Previous	Oct-15	Nov-15	Dec-15	Total	Spent	Obligations
201	Adult	2,395	199,722	202,117	19,539	14,317	15,778	15,255	64,889	(137,228)	5,281
501	Dislocated Workers	9,540	198,305	207,845	40,117	14,908	14,885	14,269	84,179	(123,666)	388
540	Rapid Response	43,838	115,016	158,854	43,838	7,554	6,334	6,072	63,798	(95,056)	-
292	Layoff Aversion	1,705	57,062	58,767	1,705	1,271	1,483	663	5,122	(53,645)	-
Total WIA Formula funds		57,478	570,105	627,583	105,199	38,050	38,480	36,259	217,988	(409,595)	5,669
Total WIA Funding		57,478	570,105	627,583	105,199	38,050	38,480	36,259	217,988	(409,595)	5,669
<u>Other Funding/Budget Amts:</u>											
000	Indirect Cost Pool					-	-	-	-		
001	Cost Sharing Cost Pool		46,664	46,664	10,834	3,401	3,285	3,285	20,805	(25,859)	
002	Facilities Cost Pool		3,873	3,873	3,873	-	-	-	3,873	-	
Total Other Funding		-	50,537	50,537	14,707	3,401	3,285	3,285	24,678	(25,859)	-
Total Funding		57,478	620,642	678,120	119,906	41,451	41,765	39,544	242,666	(435,454)	5,669

Mendocino Private Industry Council, Inc.
Transaction Detail By Account
 October through December 2015

Type	Date	Num	Name	Debit	Credit	Balance
Professional Exp						
7420 · Professional Exp.						
Bill	10/12/2015	1709/...	CyberNets	202.50		202.50
Bill	10/23/2015	10341	O'Mara & Company	417.52		620.02
Bill	10/23/2015	10341	O'Mara & Company	0.00		620.02
General Journal	10/31/2015	6		24.20		644.22
Bill	11/30/2015	10344	O'Mara & Company	417.52		1,061.74
Bill	11/30/2015	10344	O'Mara & Company	0.00		1,061.74
General Journal	11/30/2015	6		21.62		1,083.36
Bill	12/28/2015	10347	O'Mara & Company	417.52		1,500.88
Bill	12/28/2015	10347	O'Mara & Company	0.00		1,500.88
Total 7420 · Professional Exp.				1,500.88	0.00	1,500.88
Total Professional Exp				1,500.88	0.00	1,500.88
TOTAL				1,500.88	0.00	1,500.88

Administrative Budget PY 2015-16

Workforce Investment Board

2nd Quarter Expenses

Account String	Category	FY 2015-16 Budget	Oct Spent	Nov Spent	Dec Spent	3mos. Spent	Prior Months Spent	Cumulative	Percentage
2239	Salaries & Benefits Total	289,966	24,546	13,714	18,708	56,968	74,025	130,993	45%
	Program Administration		17,158	7,740	8,251	33,149	50,684	83,833	
	Program Staff		1,043	1,086	4,819	6,948	3,156	10,104	
	Fiscal Staff		6,345	4,888	5,638	16,871	20,186	37,057	
	Career Pathways Staff		2,730	2,512	1,783	7,025	3,079	10,104	
	Work. Comp / UI / Gen Liab	10,026	28			28	-	28	
2060	Communications	350				-	-	-	0%
2150	Memberships	1,850				-	1,000	1,000	54%
2170	Office Expense	3,600	2		1	3	488	491	14%
2182	Data Processing Services	6,000			44	44	-	44	1%
2187	Education and Training Staff	4,550				-	901	901	
	Board (Not included in Total)	-				-	-	-	
	Youth Council					-	-	-	
2190	Publications/Legal Notice	800				-	-	-	0%
2210	Rents and Leases	-				-	-	-	
2250	Travel (In County)	700		22		22	164	186	27%
	Staff		22			22	-	22	
	Board					-	-	-	
2253	Travel (Out of County)	10,400		1,155	401	1,556	451	2,007	19%
	Staff					-	-	-	
	Board (Not included in Total)	-				-	-	-	
4370	Equipment	-				-	-	-	
	Resource Sharing Agreement Misc.	600				-	-	-	0%
	Youth Council Expen					-	-	-	
	Subtotal Costs less Board Costs(Other)	38,876	53	1,177	446	1,675	16,331	18,007	46%
	Accrued	-	-	-	-	-	-	-	
	Subtotal:	328,842	24,599	14,891	19,154	58,643	90,356	149,000	45%
						58,643		149,000	
	PY 15-16 Expenses	328,842	24,599	14,891	19,154	58,643	90,356	149,000	45%
	PY 15-16 Income*	115,430	24,599	14,891	19,154	58,643	90,356	149,000	
	WIA - Administrative Revenues	83,810	24,599	14,891	19,154	58,643	-	58,643	
	WIA - Revenues from Program	21,620	-	-	-	-	-	-	
	County Contribution	259,806	-	-	-	-	-	-	
	Career Pathways	50,000	(2,730)	(2,512)	(1,783)	(7,025)	(3,079)	(10,104)	39,896
	Other Carrer Pathways Expenses								
	Board Exp plus Safeway		(84)			(84)	(64)	(148)	



Mendocino County Workforce Investment Board

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Youth Committee Appointment of Interest Application

The Youth Committee is a subcommittee of the Workforce Development Board. The Youth Committee makes recommendations regarding planning, programs, local initiatives, policy development and oversight of the Workforce Innovation and Opportunity Act Youth Programs, and other issues relating to the provision of Youth Services under the Workforce Innovation and Opportunity Act, as well as other programs/projects as assigned by the Workforce Development Board.

NAME: KRISTINA LEWIS
ADDRESS: 2240 OLD RIVER RD. UKIAH, CA 95482
PHONE: (707) 272-3579 cell / (707) 467-5171 office
E-MAIL: klewis@mcoe.us

AVAILABILITY TO ATTEND MEETINGS:

Night Meetings X Day Meetings X
Ukiah Only Other (please specify)

Please describe your special expertise in serving the youth of Mendocino County:

I HAVE BEEN EMPLOYED AS A SCHOOL-TO-WORK SPECIALIST FOR THE TRANSITION PARTNERSHIP PROGRAM / SELPA / MCOE; FOR ALMOST 14 YRS, I'VE PROVIDED EMPLOYMENT PREP AND JOB DEVELOPMENT SERVICES TO YOUTH WITH DISABILITIES.

Do you currently, or have you ever, worked for or been involved in any organizations and/or agencies that provide services to youth in Mendocino County?

THE LAST 13+ YRS AS A TPP SCHOOL-TO-WORK SPECIALIST HAS PROVIDED THE OPPORTUNITY TO WORK WITH DEPT. OF REHABILITATION, RCS, MCYP, PINOLEVILLE VOC REHAB, IN COLLABORATION FOR STUDENT

Please describe your interest in servings as a member of the Mendocino County's Workforce SUCCESS.

Development Board's Youth Committee:

AS OF 2/1/16, I WILL BE TRANSITIONING INTO THE WORKABILITY / TPP PROGRAM MANAGER POSITION (CAROL BARRETT). I AM EAGER TO TAKE ON A SYSTEMS' PERSPECTIVE TO HELP WORK TOWARDS CREATING OPPORTUNITIES FOR YOUTH IN OUR COUNTY TO OBTAIN GAINFUL EMPLOYMENT. OUR TPP POPULATION SERVES YOUTH WITH DISABILITIES, WHICH PROVIDES CRITICAL EMPLOYMENT SERVICES AT THEIR AGE OF TRANSITION. I BELIEVE COLLABORATION WITH OUR COMMUNITY PARTNERS IS IMPORTANT IN ORDER TO ENSURE SUPPORTS / OPPORTUNITIES CAN BE AVAILABLE / ACCESSED.



MENDOCINO COUNTY BOARD OF SUPERVISORS
APPOINTMENT OF INTEREST APPLICATION

Committee Name: Workforce Development Date: 12/7/2015

Representational Category:

Name: Terisa K Buchanan Phone: 707-459-6323 x225

Address (Per Voter Registration):

Address (Mailing): 1114 W. Standley, Ukiah E-mail: teri@dripworks.com

Availability to Attend Meetings:

Night Meetings Day Meetings

Ukiah Only Other Ukiah & Willits

Special Expertise, Experience, or Interest in This Area:

HR, business

I hereby certify that I am a registered voter in the State of California, County of Mendocino, a citizen of the United States, and will be at least 18 years of age at the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury, under the laws of the State of California, that the information on this application is true and correct.

I understand that assuming this public responsibility could result in public knowledge of my background and/or qualifications, including financial interests.

Applications will be kept on file for one year.

Signature: T Buchanan Dated: 12/7/15

For Clerk's Use Only

Date Appointed: Term:

Return completed application to:
The Mendocino County Clerk of the Board's Office
501 Low Gap Road, Room 1010
Ukiah, CA 95482
or Fax to (707) 463-7237



MENDOCINO COUNTY BOARD OF SUPERVISORS
APPOINTMENT OF INTEREST APPLICATION

Committee Name: Workforce Development Date: 2/3/16

Representational Category: Business

Name: Lisa Epstein Phone: (707)459-4044

Address (Per Voter Registration): 6701 Black Oak Dr Ukiah CA 95482

Address (Mailing): same E-mail: lisa@lisaepstein.co

Availability to Attend Meetings:

Night Meetings _____ Day Meetings _____

Ukiah Only _____ Other As Scheduled

Special Expertise, Experience, or Interest in This Area:

Small business owner: Lisa Epstein Stock Farm
President of Willits Chamber of Commerce
Past-Chair of Workforce Development Advisory Council,
Mountain View chamber of Commerce

I hereby certify that I am a registered voter in the State of California, County of Mendocino, a citizen of the United States, and will be at least 18 years of age at the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury, under the laws of the State of California, that the information on this application is true and correct.

I understand that assuming this public responsibility could result in public knowledge of my background and/or qualifications, including financial interests.

Applications will be kept on file for one year.

Signature: [Signature] Dated: 2/3/16

For Clerk's Use Only

Date Appointed: _____ Term: _____

Return completed application to:
The Mendocino County Clerk of the Board's Office
501 Lew-Cap Road, Room 1010
Ukiah, CA 95482
or Fax to: (707) 463-7237

Mendocino County Workforce Development Board - 2016

Name	EDD WIA Category	M	B	L	Telephone	Address	City, State, Zip	Email
Dennis Aseltyne	Education (Local Ed. Entity)	M			467-5127	2240 Old River Road	Ukiah, CA 95482	dpa@mcoe.us
Patty Bruder	North Coast Opportunities		B		462-2596	413 N. State Street	Ukiah, CA 95482	pbruder@ncoinc.org
Jack Buckhorn	Labor			L	542-3505	2525 Cleveland Ave. Ste	Santa Rosa, CA	jackb@ibew551.org
Paul Castro	WIOA 167 Migrant & Seasonal Farmworkers			L	916-514-4313	2730 Gateway Oaks Ste. 200	Sacramento CA 95833	paul.castro@cahumandevlopment.org
Eric Cooper	Native Am. EmPLY./Training		B	L	916-920-0285	738 N. Market Blvd.	Sacramento CA 95834	brooks@cimcinc.com
Steve Hixenbaugh	Education	M	B		468-3220	1000 Hensley Creek Rd.	Ukiah, CA 95482	shixenbaugh@mendocino.edu
Pam Jensen	Vocational Rehabilitation	M	B		468-8824	P. O. Box 689	Ukiah, CA 95482	pam@uvah.org
Terisa Buchanan	Business		B		459-6323	1114 W. Standley	Ukiah, CA 95482	teri@dripworks.com
John Kuhry	Business & Economic Dev.	M	B		467-5917	631 S. Orchard Ave.	Ukiah, CA 95482	john@edfc.org
Pamela Patterson	Economic Dev. & Business	M	B		964-7571	760 B Stewart Street	Fort Bragg, CA	pamela@westcompany.org
Robyn Stalcup	Job Services/ Wagner/Peyser	M			441-4584	409 'K' Street	Eureka, CA 95501	Robyn.Stalcup@edd.ca.gov
Terry Poplawski *	Labor			L	462-6570	612 Walnut Ave.	Ukiah, CA 95482	tpop@pacific.net
Tom Woodhouse	(BOS delegate to the WIB)	M			463-4221	501 Low Gap Road	Ukiah, CA 95482	tmgwoodhouse@hotmail.com
Lisa Epstein *	State Farm Insurance Agency		B		459-4044	6701 Black Oak Drive	Ukiah, CA 95482	lisa@lisaepstein.com
Deanna Eastly	Rehabilitation Act of 1973	M			463-3645	625 Kings Ct.	Ukiah, CA 95482	james.w.wright@dor.ca.gov
Total 15			Total 8 53%	Total 4 27%				

* Membership Pending

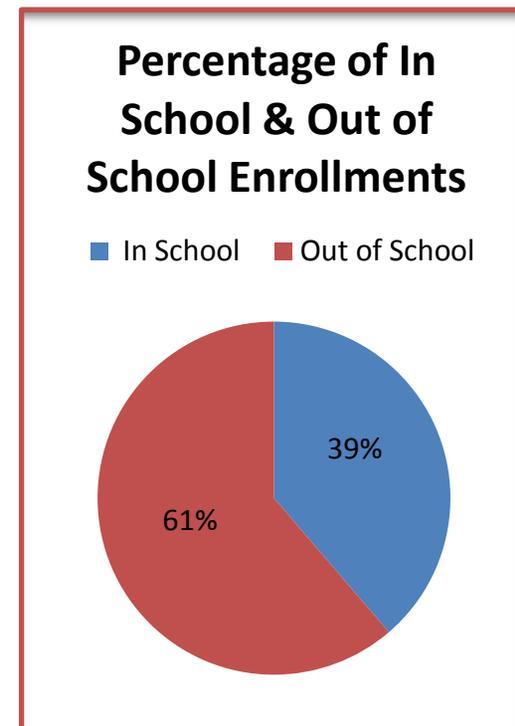
B = Business Member

L = Labor Rep

M = Mandatory

RCS YOUTH EMPLOYMENT SERVICES
SECOND QUARTER OF FISCAL YEAR 2015-2016 SUMMARY OF ENROLLMENTS

	In School	Out of School	Total
Active Enrollments	0	8	8
In Follow-Up Services	12	11	23
TOTALS	12	19	31
Characteristics of Youth Currently Served at Enrollment			
Homeless	0	6	6
Pregnant or Parenting	1	6	7
Tested under the 9th grade level in Reading, Language or Math	8	13	21
Foster Child	1	4	5
Have a Disability	2	4	6
Offender	0	4	4
English Language Learner	0	1	1
Low Income	12	18	30
High School Drop Out	0	5	5
Services and Achievements of Enrolled			
Employed	5	10	15
Receiving Tutoring	0	8	8
Enrolled in College or Trade School	1	4	5
Attained a College Degree	0	1	1
Attained an Occupation Career Certificate	0	4	4



Performance Summary

Performance Items	Program Year Performance Goal	Performance at 2 nd Quarter	Predicted Performance at 3 rd Quarter
Placement in Employment or Education	65%	83.33%	78.47%
Attainment of Degree or Certificate	55%	80%	69%
Literacy & Numeracy Gains	50%	0%	33.33%

Mendocino Workforce Development Board Program Report

Adult and Dislocated Worker Programs

July 1, 2015 – Jan 31, 2016

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As the program provider for WIOA Adult and Dislocated Workers MPIC's goal is to promote an increase in employment, job retention, earnings and occupational skills improvement for eligible job seekers. This, in turn, improves the quality of the workforce, reduces welfare dependency, and improves the productivity and competitiveness for our Community.

PROGRAM SERVICES DEFINITION
BASIC and INDIVIDUALIZED CAREER SERVICES: Outreach, job development, job referrals, job search & placement, workshops, labor market information for all job seekers. Comprehensive & specialized assessments of skill levels & service needs, development of an employment plan, & short-term pre-vocational services.
TRAINING SERVICES: Training services include occupational skills training, entrepreneurial training, job readiness training, Adult education and literacy, On-the-Job training, customized training and skills upgrade and retraining.

ADULT & DISLOCATED WORKER ENROLLMENTS & EXITS				
ENROLLMENTS	Adult		Dislocated Workers (Laid Off Workers)	
	Planned	YTD	Planned	YTD
Career Services	60	44	60	23
Training Services	30	12	25	10
Received a support service other than training tuition	N/A	7	N/A	3
Exits	N/A	1	N/A	5

OCCUPATIONAL TRAINING	
NO. OF TRAINEES	OCCUPATIONAL SECTORS
12	Health Care
4	Clerical, Computer Technology, Bookkeeping
2	Heavy Truck and Tractor Trailer Drivers
1	Education
2	Automotive
1	Paralegal

**Mendocino Workforce Investment Board Program Report
Adult and Dislocated Worker Programs
July 1, 2015 – Jan 31, 2016**

SUBSIDIZED EMPLOYMENT	
On-the-Job Training	0
Work Experience	0

ONSITE HIRING EVENTS	
Hiring Events	5
Job Seekers Interviewed	17
Job Seekers Hired	6

BUSINESS SERVICES	
Employer Services	243
Job Orders Received	66
Employer Contacts	60

TRAINING EXPENDITURES		
TOTAL MANDATED TRAINING EXPENDITURE 2014/15 PY	\$113,798	25%
TRAINING EXPENDITURES	\$19,514	4.3%
LEVERAGED TRAINING EXPENDITURES	\$202*	
TOTAL TRAINING EXPENDITURES	\$19,716	4.3%
PROJECTIONS	\$12,872	

*this amount has not been approved by WIA Admin

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