

## Mendocino Historical Review Board

c/o Planning & Building Services  
120 West Fir Street  
Fort Bragg, CA 95437  
964-5379



### MENDOCINO HISTORICAL REVIEW BOARD

#### DRAFT MINUTES – REGULAR MEETING

March 2, 2015

These are action minutes. For a complete transcript of the meeting please request a copy of the tapes. Cassette tapes of this meeting are available at the Planning and Building Department upon request. There is a fee of \$10.00 per tape.

Draft minutes will be approved, possibly with corrections, at the next MHRB meeting.

1. **Call to Order:** The Board convened at 7:04 pm.
2. **Roll Call:** Board Members Arch, Lamb, Cameron, and Sherman were present. Board Member Potash arrived at 7:05. Secretary Kinser and Planner III Juliana Cherry were present.
3. **Approval of Minutes:** February minutes were approved by consensus.
4. **Correspondence:** No correspondence was received.
5. **Report from Chair:** Overviewed meeting structure, including when staff presents their recommendation, when the agent speaks, when the board members may ask questions (versus discuss and offer motions or vote), when public expression is offered, and that board member discussion, possible motion and vote follows all other presentations.

#### 6. **Public Expression:**

Ms. Wendy Roberts reported that an architect from the State Office of Historic Preservation could be retained to speak about historic structures, districts, and guidelines at a future MHRB Meeting.

Mr. Rick Sacks inquired about future items for MHRB consideration.

7. **Determination of Noticing:** Secretary Kinser stated that all items were properly noticed.

#### 8. **Public Hearing Items:**

- A. **MHRB 2014-0020 Engelbert Residence.** Request to construct a 2,248 square-foot single family residence with decking, garage, driveway, and pump house/ water storage tank enclosure on a 0.41 acre lot. Located at 44825 Pine Street, Mendocino, CA (APN 119-150-41).

Item was continued from the February 2, 2015 MHRB Meeting. Planner Cherry presented the project and Mr. Thomas Thomson represented the applicant. Planner Cherry read an e-mail stating support for the project into the record. Mr. Dill, Mr. Sacks, Ms. Roberts, Ms. Cowpage, Ms. Boedeker, Mr. Edmundson, Mr. Palledini, and Mr. Hutton provided public comment. Members Lamb, Arch, Sherman, Potash, and Cameron asked questions and

discussed the proposed project revisions. Mr. Thomson requested, and the Board approved, a continuance to the next MHRB Meeting.

*Board Member Lamb moved that the item be continued to April 6, 2015 and the motion was seconded by Board Member Sherman.*

*Motion approved unanimously.*

- B. 2015-03 Honey & Ro, Sign, Bench and Flower Box Replacement.** A request to: (1) Install a double-faced 18 by 48-inch painted wood sign that will dangle from and hang below an existing sign. The sign is to be painted black with white letters outlined with gold leaf. Sign to read "honey & ro". (2) Install a double-faced 11.25 by 36-inch painted wood sign that will dangle from and hang below the "honey & ro" proposed sign. The sign is to be painted white with black letters with a green floral design. Sign to read "The Flower Shop." (3) Replace a rotted planter box with a new wood box painted white measuring 7.5 by 24 by 18-inches and replace a broken bench with a new wood bench measuring 50 by 18 by 16-inches deep. Bench and planters sited as shown on plans. Located at 45066 Ukiah Street, Mendocino (APN 119-233-09).

Planner Kinser presented the project and stated that item B(2), a sign for the Flower Shop, was removed from the project at the applicant's request. Planner Kinser presented that the Beacon Building is subject to a facade easement held by Mendocino Historical Research. Mr. Rick Sacks overviewed the proposed "honey & ro" sign. Ms. Leeds explained the proposal to replace the existing bench and flower boxes with a new wooden bench and wooden flower boxes. Board Member Arch requested that the applicant consider installing a bench with arm rests and back. Mr. Edmundson provided public comment.

*Board Member Lamb made a motion to approve the sign, bench with arm rests and back. Potash seconded the motion.*

*Motion approved unanimously.*

- 9. Matters from the Board:** Board Member Lamb requested clarification about Exhibit B to the *Mendocino Historic[al] Review Board Design Guidelines*, 1987. Secretary Kinser demonstrated that Exhibit B is a book titled *Mendocino* by Dorothy Bear and Beth Stebbins, and published by Mendocino Historical Research in 1973.

Board Member Arch requested distribution of a booklet titled *Design Guidelines for the Special Coastal Community of Mendocino*, State of California Contract no. R1-75-31, California Coastal Zone Conservation Commission, North Coast Regional Commission.

Board Members discussed the Brown Act and discussing items with the public outside of MHRB Noticed Meetings.

Chair Cameron mentioned simulated vinyl windows within the Town.

Board Member Arch requested a list of sites with facade easements.

- 10. Matters from Staff:** The monthly Code Enforcement Report was distributed and Board Members requested that the Officer enforce the prohibition of vinyl signs within the Town.

Correspondence from Mendocino Solid Waste Management Authority was distributed. The agency has applied for a grant to fund the purchase of new trash receptacles that could be distributed about the Town.

**Meeting adjourned at 10:00 pm.**