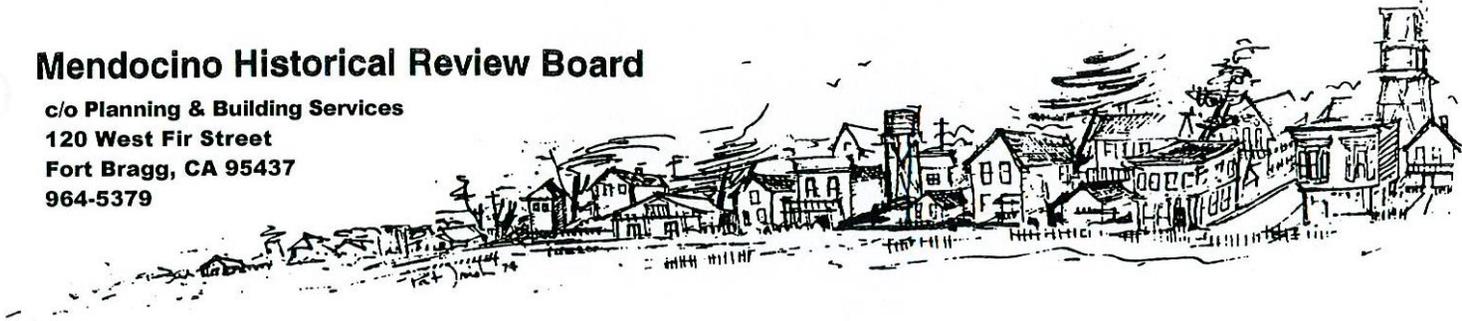


Mendocino Historical Review Board

c/o Planning & Building Services
120 West Fir Street
Fort Bragg, CA 95437
964-5379



MENDOCINO HISTORICAL REVIEW BOARD

DRAFT MINUTES – REGULAR MEETING

October 3, 2016

These are action minutes. For a complete transcript of the meeting, please request a copy of the digital recording. Audio recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

1. **Call to order.** The Review Board convened at 6:00 PM for a site view at 10550 Lansing Street. A second site view at 10485 Lansing Street convened at 6:30 pm. Following the site view, the Review Board Meeting began at 7:00 PM.
2. **Roll Call.** Review Board Members present: Lamb, Potash, and Arch. Secretary Cherry was present. Member Sherman had an excused absence.
3. **Determination of Noticing.** Ms. Cherry confirmed that all items were properly noticed.
4. **Approval of Minutes.** No action was taken on the September Review Board Meeting Minutes. The item will be before the Review Board during their November 2016 scheduled meeting.
5. **Correspondence.** None received.
6. **Report from the Chair.** Chair Arch mentioned that the California Coastal Commission will meet in Ukiah on October 5-6, 2016. Item 13a -- the Mendocino Town Plan Amendment - - would be heard about 10 am on October 5th.
7. **Public Expression.** None.
8. **Consent Calendar Items.** M/S Lamb/Potash. Consent Calendar Item 8a was approved 3-0.
 - 8a. **MHRB_2016-0023 Roman Catholic Bishop of Santa Rosa, Signs.**
9. **Public Hearing Items.**
 - 9a. **MHRB 2015-0024 Egger, Commercial Renovation.** A Mendocino Historical Review Board Permit request to install two signs with copy "AUM"; restore the exterior of existing buildings on site; establish three on-site parking spaces; construct two 96-square-foot arbors, a BBQ area, and vending table; construct interior remodel and alterations; and landscape.



Planner Cherry presented the application. Mr. Ishvi Aum presented on behalf of the applicants. Public comments were received from Mr. A Graham about the proposed on-street parking and wheel stops.

Review Board Members inquired about parked delivery trucks along Calpella Street, the type of gutters (extruded aluminum), the chimney, lighting, location of roof vents, requested a landscape plan and locations of garden lighting, whether the existing awning would be removed, the height of the proposed arbor, and drawings that detail existing and proposed building elevations. Review Board Member Lamb made a motion to continue the item, which the applicant supported. The motion was seconded by Member Potash and unanimously passed.

MHRB 2015-0024 was continued to December 2016, pending receipt of a revised submittal from the applicant.

9b. MHRB 2016-0017 Graham, British Phone Box. Continued. A Mendocino Historical Review Board Permit request to locate a vintage, red British Telephone Box in a required parking area associated with Patterson's Pub.

Planner Cherry presented the application and staff's recommendation to deny the permit. Mr. Graham presented his proposal to locate a phone box adjacent to a required parking space and stated that the vintage telephone box was an art piece.

Review Board Member made a motion to deny MHRB 2016-0017 and it was seconded by Member Arch.

MHRB 2016-0017 was denied by a 2-1(Lamb) vote.

10. Matters from the Board.

11. Matters from the Staff.

11a. Directory Signs. Request guidance from the Review Board regarding existing business signs when a directory sign may be warranted. The Review Board discussed the location of signs on property where more than business operated. They also discussed the location of signs where two businesses shared one commercial suite.

11b. Sign Permitting Process. At the September 2016 MHRB Meeting the public requested clarification or reduction in the time PBS processes an application for a commercial sign. Staff reviewed the existing regulations at the request of Supervisor Hamburg. Staff's recommendation was distributed at the meeting. PBS will accept a later submittal date for sign applications; PBS will begin accepting completed sign applications up to Monday at 5:00 p.m., four weeks before the next scheduled MHRB meeting. Current sign regulations are satisfactory and contribute to maintaining the character within the Town. There are existing exemptions for signs, including strings or banners when a business opens or hosts a special event. Window signs not exceeding twenty-five percent of the window area are also exempt.

11c. Crown Hall and Matt Rowland Events. A notice of violation has been sent to the owner of Matt Rowland Events on September 16, 2016 and the Department of Transportation had previously contacted Crown Hall on July 14, 2016.



- 11d. CDU 2016-0007 State Parks, Sheriff's Substation.** Will be referred to Review Board for their comments during the November 2016 MHRB Meeting.
- 12. The meeting adjourned at 8:40 PM.**