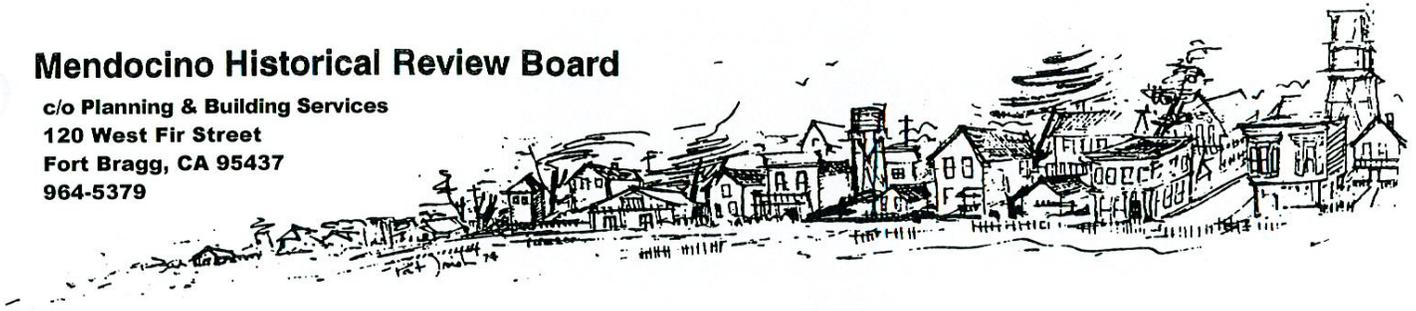


Mendocino Historical Review Board

c/o Planning & Building Services
120 West Fir Street
Fort Bragg, CA 95437
964-5379



MENDOCINO HISTORICAL REVIEW BOARD

DRAFT MINUTES – REGULAR MEETING

June 1, 2015

These are action minutes. For a complete transcript of the meeting please request a copy of the tapes. Cassette tapes of this meeting are available at the Planning and Building Department upon request. There is a fee of \$10.00 per tape.

Draft minutes will be approved, possibly with corrections, at the next MHRB meeting.

1. **Call to order:** The Board convened at 7:01 pm following a 6:30 scheduled site view at 44900 Little Lake Road (Item 8a).
2. **Roll Call:** Board Members Lamb, Potash, Cameron and Arch were present. Board Member Sherman arrived at 7:05 pm. Secretary Kinser and Planner III, Juliana Cherry, were present.
3. **Approval of Minutes:** May minutes were approved by consensus.
4. **Correspondence:** E-mail from Mr. Leonard Dill was distributed.
5. **Report from the Chair:** Historic Preservation Award and an event at Navarro-By-the-Sea was mentioned.
6. **Public Expression:** None.
7. **Determination of Noticing:** Secretary Kinser stated that all items were properly noticed.
8. **Public Hearing Items:**
 - 8a. **MHRB 2015-0008 (Continued from 5/4/2015) Martin Fence, Barn, and Decks.** Construct a 240 square-foot barn; a 120 square-foot accessory structure; a 3 by 42-foot deck with stairs; a 15 by 32-foot deck with stairs; and a 30-foot long fence.

Planner Juliana Cherry presented the application. Ms. Daniele Compa presented the proposal on behalf of Gabriel Martin and self. Members of the public did not comment on the proposal.

Following discussion by the Board, Member Lamb moved to approved the 240 square-foot barn, 120 square-foot accessory structure, and three exterior lights. Motion seconded by Member Potash. The motion carried unanimously.

Board Member Lamb moved to approve a 15 x 32 foot deck with stairs and baluster, a 3 x 34-foot walkway (boardwalk) with west facing stairs, and a 30-foot long 6-foot tall fence. Motion seconded by Member Sherman. The motion was approved 3-2 (Members Arch and Cameron dissenting).



- 8b. **MHRB 2015-0005 Lascurette/Branough Garage Demolition.** Request to demolish existing garage structure on property located at 10650 William Street, Mendocino, APN 119-180-0
Planner Juliana Cherry presented the application. Ms. Danielle Compa presented the proposal on behalf of the property owners. Public comments were given by Mr. Kelley and Mr. Odegard.

Following discussion by the Board, Member Arch stated findings to deny the proposal and moved that the project be denied. Member Sherman seconded the motion which passed unanimously. The Board expressed a preference that the applicant propose a replacement structure with an application to demolish an existing accessory building, such as a garage. The proposal was found not to satisfy the Historical Preservation District Standards, including those to demolish an existing structure.

[Subsequent to the meeting, Board Member Cameron furnished additional information about findings for denial of MHRB 2015-05. The information is filed in the meeting minutes folder, in the Fort Bragg office of Planning and Building Services.]

- 8c. **MHRB 2015-0011 St John Concurrent Variance and Cottage Restoration.** Request to substantially remodel/rebuild an existing 10' by 30' guest cottage and to shift the building location two feet to the north and west (away from lot lines). The remodel/rebuild would include the following: recycled redwood barn shingles to replace rolled roofing; existing shed roof to be replaced by 8 in 12 gable roof (with a height increase from 12' to 15'); existing redwood v-groove ship-lap siding to be replaced with rough redwood board and batten siding with all redwood trim; wood windows and doors to replace existing; copper gutter and downspouts; redwood siding to be unpainted and doors and windows to be painted dark blue-gray. A variance from the side and rear yard setbacks is also requested. The variance would allow a reduction in the side yard setback from six (6) feet to two (2) feet and a reduction in the rear yard setback from ten (10) feet to two (2) feet. The project site is 45351 Calpella Street, Mendocino, APN 119-214-06.

Planner Juliana Cherry presented the application. Mr. St John presented the proposed renovation to an existing structure located in his backyard.

Following discussion by the Board, Member Arch moved, the motion was seconded by Member Sherman, to schedule a 6:30 pm site view on July 6 and continue the item to the July 6 MHRB public meeting. The motion carried unanimously.

- 8d. **MHRB 2015-0012 Commercial Sign.** A request to install a framed and painted wood, two sided, 24" by 36" sign to hang from existing arm that supported previous signs. Signs to have white background, black text, blue frame, and blue and black logo. Sign to read: Mendocino Realty Company. The request also includes replacing plaques in two directories with same copy and colors as hanging sign. Plaques are 28 ¼" by 9". Specifications per application. The sign would be located at 40500 Ukiah Street, APN 119-236-07(address with APN is listed as 10470 Lansing Street).

Board Member Lamb recused herself and departed the room during the consideration of agenda item 8d.

Planner Kinser presented the application for a commercial sign. Mr. Sacks presented the proposal on behalf of Deirdre Lamb. Members of the public did not comment on the proposal.

Following discussion by the Board, Member Sherman moved, and Member Potash seconded the motion, to approve MHRB 2015-0012. The item passed 4-0-1 (Lamb recused).

- 8e. **MHRB 2015-0013 MacCallum Event Tent.** A request to erect a tent on multiple weekends to be used for weddings. For each event, the tent will be erected on Friday afternoon and taken down



on Sunday afternoon. Weddings are planned for the following nine dates in 2015: May 30, June 6, June 20, July 11, August 1, August 29, September 19, October 3, and October 10. The location is 45020 Albion Street, APN 119-236-12.

Planner Kinser presented the application. The applicant's representative, Ms. Laurino, presented the proposal on behalf of the MacCallum House.

Following discussion by the Board, Member Potash moved, and Member Sherman seconded the motion, to approve MHRB 2015-13. The motion carried unanimously.

- 8f. **MHRB 2015-0015 Circus Event.** A request to hold seven performances displaying the circus arts over four days (July 2, 3, 4 and 5) at Friendship Park. The events would be held in a 120' by 80' tent. Performances would run for approximately one and a half hours, except for the shows on July 4th which would be forty-five minutes. The seven performances would be held at the following dates and times: Thursday (7/2) at 7:00 p.m., Friday (7/3) at 7:00 p.m., Saturday (7/4) at 3:00 p.m., 4:15 p.m. and 5:30 p.m., and Sunday (7/5) at 1:30 p.m. and 4:00 p.m. Tent build-up would begin on Monday June 29th at 9:00 a.m. Tent pull down would be completed no later than Tuesday July 7th at 10:00 p.m.. Friendship Park bathrooms would be open to the public. Generators would provide power for the event. Signage would consist of two promotional signs reading "Flynn Creek Circus" and measuring 10' by 4' on each side of the tent and a 2'6" by 4' sandwich board placed at the entrance. Lighting would consist of a 120-foot string of outdoor lights on from dusk until 10:00 p.m. and entrance lighting on after dark while the public is present. Located at Friendship Park at 10525 School Street (aka 988 School Street) APN: 119-140-19.

Planner Kinser presented the application. Ms. Forster presented the proposal on behalf of Flynn Circus.

Following Board discussion, Member Arch moved, and Member Cameron seconded the motion, to approve MHRB 2015-15. Board Member Potash inquired whether the adjacent property owners were notified of the event. The Board approved the application 4-1 (Potash dissenting).

9. Matters From the Board.

- 9a. **Discussion on Solar Installation Guidelines.** Board Member Sherman volunteered to research solar guidelines adopted in other communities that have historic districts and to report back to the Board at the August meeting.
- 9b. **Discussion on Mr. Leonard Dill's correspondence.** The Board requested that this be a discussion topic on the July MHRB Meeting Agenda.

10. Matters From the Staff.

- 10a. **MHRB Meeting dates and complete application deadlines.** Staff distributed to the Board the 2015 MHRB Meeting Schedule with noted deadlines for applications to be deemed complete prior to scheduled public meeting. Staff distributed Code Enforcement policies and Complaint Forms.

11. Meeting adjourned at 10:30 pm.