

BOARD OF RETIREMENT PLANNING SESSION MINUTES

◆ AUGUST 13, 2015 AT 8:30 A.M. ◆

Meeting Location:

University of CA Hopland Research and Extension Center
Rod Shippey Hall, 4070 University Road, Hopland, CA 95449-9717

CALL TO ORDER

Shari Schapmire, Board Chair, called the meeting to order at 8:40 a.m.

ROLL CALL

Roll call was conducted with the following members present: Randy Goodman, Kathryn Cavness, John Sakowicz, Supervisor Dan Gjerde, Ted Stephens, Craig Walker, Jerilyn Harris, Richard Shoemaker, and Shari Schapmire. Also present: James Wilbanks, Retirement Administrator, Jeff Berk, Legal Counsel, and Judy Zeller, Administrative Assistant. Absent: Tim Knudsen.

PUBLIC COMMENT: None

Mr. Knudsen entered the meeting at 9:10 a.m.

1) DISCUSSION REGARDING MCERA STRATEGIC PLAN

- FIDUCIARY RESPONSIBILITY
- MCERA ENVIRONMENTAL ASSESSMENT
- REVIEW OF 2013 MCERA STRATEGIC PLAN SUMMARY
- MCERA SERVICE MODEL
- FISCAL YEAR 2016 STRATEGIC PLAN OBJECTIVES
- BOARD SURVEY REVIEW
- BOARD DUTY PRIORITIZATION
- MCERA PROJECT PRIORITIZATION

Presenter/s: Dr. Wilbanks facilitated this board planning session.

The board participated in discussions regarding the MCERA Strategic Plan Summary document adopted January 16, 2013. Topics included fiduciary responsibility, assessment of the MCERA board environment and discussion of assumptions, the MCERA service model, MCERA goals and objectives, results of board survey, board duty prioritization, MCERA project prioritization, and monitoring progress towards goals and objectives.

WORKING LUNCH (Approximate Time 12:30 p.m.)

2) DISCUSSION REGARDING MCERA STRATEGIC PLAN (CONTINUED)

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Board planning discussions continued and all agreed that more time was needed to complete the planning process. Another offsite planning meeting will be scheduled in the very near future.

3) NOTICE OF NEXT MEETING

- **The next regularly scheduled Board of Retirement meeting will be held August 19, 2015.**

ADJOURNMENT (5:50 p.m.)