

**BOARD OF RETIREMENT PLANNING SESSION MINUTES**  
**◆ OCTOBER 14, 2015 AT 8:30 A.M. ◆**  
**Meeting Location:**  
**The Yokayo Ranch Located At 800 Hensley Creek Road, Ukiah, CA 95482**

**CALL TO ORDER**

Shari Schapmire, Board Chair, called the meeting to order at 8:47 a.m.

**ROLL CALL**

Roll call was conducted with the following members present: Randy Goodman, Kathryn Cavness, John Sakowicz, Supervisor Dan Gjerde, Craig Walker, Tim Knudsen, Jerilyn Harris, and Shari Schapmire. Also present: James Wilbanks, Retirement Administrator, Jeff Berk, Legal Counsel, and Judy Zeller, Administrative Assistant.

Absent: Ted Stephens and Richard Shoemaker.

**PUBLIC COMMENT:** None

**1) DISCUSSION REGARDING MCERA STRATEGIC PLAN**

- **RECAP AND REVIEW OF AUGUST 13, 2015 PLANNING SESSION**
- **GOVERNANCE MODEL**
- **2016 STRATEGIC PLAN DEVELOPMENT**

**Presenter/s:** Dr. Wilbanks facilitated this board planning session.

The board participated in discussions regarding the last planning session held August 13, 2015, a board governance model, development of the 2016 Strategic Plan Objectives and monitoring the progress of the plan. Topics included sustainability of the plan and plan sponsors, thinking long term and mitigating risk, a policy focused board governance model, public education and outreach, and trustee education on investments and asset allocation.

**WORKING LUNCH (Approximate Time 12:30 p.m.)**

**2) DISCUSSION REGARDING MCERA STRATEGIC PLAN (CONTINUED)**

Board planning discussions continued through the afternoon. All participants agreed that this was a very successful planning session. Dr. Wilbanks will use the outcomes and discussions from the off-site meeting to prepare the 2016 Strategic Plan document for board review and adoption.

Mr. Walker left the meeting at 1:38 p.m.

Ms. Harris left the meeting at 4:20 p.m.

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**3) NOTICE OF NEXT MEETING**

- **The next regularly scheduled Board of Retirement meeting will be held October 21, 2015.**

**ADJOURNMENT (5:35 p.m.)**