

◆ MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION ◆
BOARD OF RETIREMENT MEETING MINUTES
◆ DECEMBER 17, 2014, 2014 AT 8:30 A.M. ◆

CALL TO ORDER

Shari Schapmire, Board Chair, called the meeting to order at 8:30 a.m.

ROLL CALL

Roll call was conducted with the following members present: Randy Goodman, Kathryn Cavness, John Sakowicz, Supervisor John McCowen, Craig Walker, Tim Knudsen, and Shari Schapmire. Also present: Jim Andersen, Interim Retirement Administrator, Jeff Berk, Legal Counsel, and Judy Zeller, Administrative Assistant. Members absent: Ted Stephens and Richard Shoemaker.

PUBLIC COMMENT: None

1) MINUTES OF THE BOARD MEETING HELD DECEMBER 3, 2014.

Presenter/s: Chair Schapmire referenced the minutes of the board meeting held December 3, 2014.

Board Action: Motion was made by Mr. Goodman to approve the minutes of the board meeting held December 3, 2014. Mr. Sakowicz seconded the motion and it was approved by the following vote: Ayes: Randy Goodman, Kathryn Cavness, John Sakowicz, Supervisor John McCowen, Craig Walker, Tim Knudsen, and Shari Schapmire. Noes: 0. Abstain: 0. Absent: Mr. Stephens.

2) APPROVAL OF CONSENT AGENDA

Presenter/s: Chair Schapmire referenced the Consent Agenda which included 2-A, Agreement with Jim Andersen.

Board Action: Motion was made by Supervisor McCowen to approve the Consent Agenda. Mr. Goodman seconded the motion and it was approved by the following vote: Ayes: Randy Goodman, Kathryn Cavness, John Sakowicz, Supervisor John McCowen, Craig Walker, Tim Knudsen, and Shari Schapmire. Noes: 0. Abstain: 0. Absent: Mr. Stephens.

3) DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

None

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4) DISCUSSION AND POSSIBLE ACTION REGARDING AN EMPLOYMENT AGREEMENT WITH JAMES WILBANKS FOR THE POSITION OF RETIREMENT ADMINISTRATOR

Presenter/s: Chair Schapmire referenced the agreement with James Wilbanks for the position of Retirement Administrator. Supervisor McCowen added that the Board of Supervisors ratified the agreement on their consent calendar yesterday.

Board Action: Motion was made by Mr. Sakowicz to approve the agreement with James Wilbanks for the position of Retirement Administrator. Ms. Cavness seconded the motion and it was approved by the following vote: Ayes: Randy Goodman, Kathryn Cavness, John Sakowicz, Supervisor John McCowen, Craig Walker, Tim Knudsen, and Shari Schapmire. Noes: 0. Abstain: 0. Absent: Mr. Stephens.

5) CLOSED SESSION

- Pending Disability Application Update
- Yolanda Ruiz Disability Application
- Ed Stephens Disability Application

REPORT OUT FROM CLOSED SESSION

The Service Connected disability application for Yolanda Ruiz was unanimously approved by the following vote: Ayes: Randy Goodman, Kathryn Cavness, John Sakowicz, Supervisor John McCowen, Craig Walker, Tim Knudsen, and Shari Schapmire. Noes: 0. Abstain: 0. Absent: Mr. Stephens.

The Service Connected disability application for Ed Stephens was unanimously approved by the following vote: Ayes: Randy Goodman, Kathryn Cavness, John Sakowicz, Supervisor John McCowen, Craig Walker, Tim Knudsen, and Shari Schapmire. Noes: 0. Abstain: 0. Absent: Mr. Stephens.

6) GENERAL BOARD MEMBER DISCUSSION

Chair Schapmire thanked Mr. Andersen for his service as Interim Retirement Administrator during this difficult year. Business was conducted as usual and it will be a good to have Mr. Andersen assist Mr. Wilbanks when he begins on January 5th.

Supervisor McCowen asked for review of the Disability Policy and Procedures regarding the records to be provided to the board when reviewing a disability application.

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Supervisor McCowen commented on the minutes, questioning the value of narrative vs action minutes as the public may review the recorded meetings. Mr. Andersen added that narrative minutes are difficult to recall and take much staff time and effort. Mr. Walker asked that this issue be discussed with Mr. Wilbanks.

ADJOURNMENT (9:50 a.m.)