

RANDY GOODMAN  
CHAIR  
ELECTED GENERAL MEMBER

SUPERVISOR DAN GJERDE  
VICE CHAIR  
B.O.S. APPOINTEE

TIM KNUDSEN  
SECRETARY  
ELECTED RETIRED MEMBER

SHARI SCHAPMIRE  
TREASURER TAX COLLECTOR

JOHN SAKOWICZ  
B.O.S. APPOINTEE

TED STEPHENS  
B.O.S. APPOINTEE

JERILYN HARRIS  
B.O.S. APPOINTEE

KATHRYN CAVNESS  
ELECTED GENERAL  
MEMBER

CRAIG WALKER  
ELECTED SAFETY  
MEMBER

RICHARD SHOEMAKER  
ELECTED RETIRED  
ALTERNATE MEMBER



JAMES R. WILBANKS, PH.D.  
RETIREMENT  
ADMINISTRATOR

JEFF BERK  
LEGAL  
COUNSEL

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# MENDOCINO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION BOARD OF RETIREMENT MEETING AGENDA

## JULY 20, 2016 – 8:30 A.M.

MEETING LOCATION: THE MENDOCINO COUNTY EMPLOYEES' RETIREMENT  
ASSOCIATION CONFERENCE ROOM, 625-B KINGS COURT, UKIAH, CA 95482

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### ROLL CALL AND PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT

Members of the public are welcome to address the Board on subjects both on and off the agenda. The Board is prohibited from taking action on matters not on the agenda, but may ask questions and/or briefly answer questions. Public comment is limited to 5 minutes per person and not more at the discretion of the Board Chair. Please complete a speaker form, available at the entrance to the conference room, present to the Chair, and state your name. If you wish to submit written comments please provide copies to the Board Chair prior to the start of the meeting. The public may address the Board regarding any agenda item during the Board's consideration of the item.

### 1) MINUTES OF THE BOARD MEETING HELD JUNE 15, 2016

<http://www.co.mendocino.ca.us/retirement/pdf/current/06152016%20Minutes.pdf>

### 2) CONSENT AGENDA

<http://www.co.mendocino.ca.us/retirement/pdf/current/Consent%20Items.pdf>

All matters on the Consent Agenda are to be approved by one action without discussion unless a Board Member requests separate action on a specific item.

#### A. June 2016 Retirement Report

#### B. Quarterly Trustee Education and Training Report

### 3) DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

### 4) DISCUSSION AND POSSIBLE ACTION REGARDING INVESTMENT REPORT

- Monthly Investment

[http://www.co.mendocino.ca.us/retirement/pdf/current/Investment%20Report%20mendocino\\_may2016\\_rev\\_1.pdf](http://www.co.mendocino.ca.us/retirement/pdf/current/Investment%20Report%20mendocino_may2016_rev_1.pdf)

◆RETIREMENT BOARD MEETING AGENDA◆

◆JULY 20, 2016 - 8:30 A.M.◆

- Rebalance Plan  
<http://www.co.mendocino.ca.us/retirement/pdf/current/Rebalance%20Docs.pdf>
- Custodial Bank Update  
<http://www.co.mendocino.ca.us/retirement/pdf/current/Custodian%20Fee%20Savings%20Report.pdf>
- Investment Manager Status Update: Royce Total Return, Morgan Stanley, RS Investments

5) MONTHLY FINANCIAL REPORT

<http://www.co.mendocino.ca.us/retirement/pdf/current/Monthly%20Financial%20Report%20May%202016.pdf>

6) DISCUSSION AND POSSIBLE ACTION REGARDING 2016 BOARD WORK PLAN

<http://www.co.mendocino.ca.us/retirement/pdf/current/2016%2007%2020%20MCERA%20Work%20Plan.pdf>

7) APPOINTMENT OF AD HOC COMMITTEE TO REVIEW RETIREMENT ADMINISTRATOR CONTRACT OPTIONS

8) RETIREMENT ADMINISTRATOR'S REPORT

<http://www.co.mendocino.ca.us/retirement/pdf/current/Ret%20Admin.pdf>

- Pension Administration System Monthly Update
- 625 Kings Court Maintenance Update
- Telework Policy
- Board of Retirement Elections
- Board of Retirement Appointments
- Legislative Update (AB1853 and AB2376)
- SACRS Year 2017 Legislative Timelines  
<http://www.co.mendocino.ca.us/retirement/pdf/current/2017%20SACRS%20Legislative%20Platform%20Worksheet.pdf>
- Administrative and Operations Update

9) BOARD TRAINING

- Reciprocity

10) GENERAL BOARD MEMBER DISCUSSION

ADJOURNMENT

NOTICE OF NEXT RETIREMENT BOARD MEETING

- The next regularly scheduled Board of Retirement meeting will be held Wednesday August 17, 2016 at 8:30 a.m. in the Mendocino County Employees' Association Conference Room.

◆Mendocino County Employees Retirement Association◆625-B Kings Court, Ukiah, CA95482◆

◆Phone 707-463-4328 Fax 707-467-6472◆[www.co.mendocino.ca.us/retirement](http://www.co.mendocino.ca.us/retirement)◆

*Pursuant to Government Code Section 54954, this agenda was posted 72 hours prior to the meeting.*

**◆RETIREMENT BOARD MEETING AGENDA◆**

**◆JULY 20, 2016 - 8:30 A.M.◆**

Disabled Accommodation: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Retirement Office at (707) 463-4328, at least 72 hours in advance to ensure arrangements for accommodations.

**◆Mendocino County Employees Retirement Association◆625-B Kings Court, Ukiah, CA95482◆**

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