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Date: February 17, 2016
To: Board of Retirement
From: James Wilbanks, Retirement Administrator
Subject: SACRS Voting Authority Policy

Attached you will find a draft amendments to the SACRS Voting Authority Policy for your consideration. The proposed changes to the policy are largely cosmetic; the policy is overdue for review.

I recommend the Board adopt the policy amendments as presented.

MENDOCINO COUNTY EMPLOYEES RETIREMENT ASSOCIATION SACRS VOTING AUTHORITY POLICY

I. **PURPOSE AND BACKGROUND**

1. The State Association of County Retirement Systems (SACRS) is an association of 20 California county retirement systems, enacted under the County Employees Retirement Law of 1937. SACRS meets as an organization twice a year with all 20 counties participating through attendance by Trustees, Administrators, and staff.

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2. Regular member County Retirement Systems shall have the right to vote on the election of the officers/directors of SACRS, amendments to the Articles of Incorporation and By-laws, legislative proposals for SACRS' sponsorship and positions on non-SACRS' sponsored legislation, resolutions and other items of SACRS' business. Regular member County Retirement Systems shall be entitled to one (1) voting delegate, designated in writing by the County Retirement Board.

3. A voting delegate shall be designated in writing by the member County Retirement Board and shall be a Trustee or Administrator who is employed directly by the County Retirement System. Alternate delegates may be designated in writing by the member County Retirement Board.

II. **POLICY GUIDELINES**

4. In order to ensure that MCERA is represented by a voting delegate at each business meeting of SACRS, MCERA will designate the current Board Chair as voting delegate, and each member of the Board and the Retirement Administrator as alternate delegates.

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5. Credentials for the delegates who are voting participants shall be filed with the SACRS Credentials Committee in writing prior to any meeting of SACRS at which voting will take place, unless there are no changes from the credentials already on file. Credentials shall include the name of the member County Retirement System, and indicate that the Board Chair is the voting delegate and all other Board members and the Administrator are alternate voting delegates.

6. Voting at meetings of SACRS shall be the exclusive privilege of the delegate or alternate delegate. If the Board Chair is unable to attend a SACRS business meeting at which a vote is taking place, the Vice Chair shall be designated as alternate voting delegate. If the Board Chair and Vice Chair are both unable to attend, the alternate delegate will be determined, among the Board members in attendance, by seniority. Each voting delegate or designated alternate delegate if the voting delegate is absent, may cast one (1) vote on each matter submitted to a vote of the membership.

Where the MCERA Board has taken an official Board position on an item to be voted on at a SACRS business meeting, the voting delegate or designated alternate voting delegate must cast a vote consistent with the Board position. If the Board has not taken a position on

